



SSCA Board Meeting
Wednesday, February 5, 2025 at 7:30 PM

Approved February 5, 2025 Minutes

Present: Marny Paul, Karen Kirnbauer, Kay Wilford, Patrick Crampton, Jon Mayhew, Darren Maillot, Brittany Haines, Jackie Courtney, Alison Keenan,

Virtually: June Bergman, Jeremie Bourqui, **Guest :** Dylan (Representative for MLA Dr. Metz).

Regrets: Lynda Pannanen, Lauren Robertson, Margaret Livingston

Office Staff: Sara Gauthier, Rita McMillan, Erika Lazzarotto

Guests: Constable Pham, Heather Gibbons, Fadi Katto

PSAC: Rachael Walker

Minutes taken by: Karen Kirnbauer

- 1. Introductions (2) Patrick**
 - Patrick called the meeting to order at 7:35 PM
 - Patrick introduced Fadi Katto, a community volunteer member.
 - Marny introduced the new board members, 3 who are present, Marny
Allison, Jackie, and Brittany. Lauren was unable to attend tonight's meeting.

- 2. [Land Acknowledgment](#) (2) Kay**
 - The Land Acknowledgement was read by Kay Wilford.

- 3. Approval of February 2025 meeting agenda (2) Patrick**
 - Motion- Kay Wilford moved to have the February agenda approved as amended.
 - Seconded by Darren Maillot. Motion carried.**

4. Approval of January 2025 board minutes **Patrick**

Motion- Jon Mayhew moved to have the January 2025 minutes approved as amended. Seconded by Kay Wilford. Motion carried.

5. Acknowledgment of February Board Reports **Patrick**

NPC Report (Heather), Seniors Engagement (Karen K.), Business Plan and BGSS report (June), Office Report and Two Factor Authentication (Sara), Community Safety (Jon), Preschool Report (Rachael), EGG (Kay), MLA monthly report (Dylan)

a. Questions arising from Board Reports (10) **Patrick**

BGSS - Jeremy wanted more information about the 2 foot fence in the food forest to deter patrons and dogs from cutting through the Fruit Grove. It was installed to promote pathways into the Fruit Grove and Picnic area. Approval was obtained by the City of Calgary. The fruit grove has been better as a result. Development of a 2025 tour plan is coming together. Inquires from the Seniors Group and the Preschool regarding tours of the BGSS will be discussed further offline.

Office Report- It has been suggested that we push back the AGM to late January, early February to give the board and staff more time to prepare. There were no objections.

Two Factor Authentication for protection will be implemented Feb. 19 to increase security of our files. This would be needed if we were to apply for Cyber Insurance.

Community Safety- The wheeling lanes are no longer a pilot project.

EGG- There was a typographical error on the speaker series poster. Kay has amended it and will distribute the updated version.

Dylan- promoted the monthly report submitted by Dr. Metz and found in the board reports. Information regarding tariffs, buying local, Dr.Metz's return to the Legislature along with a number of Bills recently passed or before the Legislature can be found in her report.

There is likely to be a Town Hall Meeting March 6. Location to be determined.

6. Guest Reports

a. PSAC Report (5) **Rachael Walker**

The new application process went well. Next year they will give more lead time to the alumni.This will also allow more time for class placement.

The Preschool Dance was a huge success. The skating week was deferred due to weather conditions.

b. CPS Report (1) **Constable Hung Pham**

In the last 30 days - 2 house Break and Enters, 1 assault. There was a city wide spike in car thefts this week related to the weather conditions. The SSCA now has Agent Approved Status.This gives police officers the authority to come on to non-residential property and engage with trespassers without having to contact property owners, or when property owners aren't available.

Constable Pham excused himself from the board meeting at 8:14 PM.

c. NPC Report (5)

Heather Gibbons

Heather gave a brief orientation to the new board members regarding License of Occupation (LOC) Requirements, Grant Opportunities, Training Sessions and Workshops. She also gave a job description on her role and the services and resources that she can provide or direct you to. Jackie will take on the role for grant applications. She will connect with Heather for some of these grants. See her board report for further details.

7. New Business

Patrick

a. Board Basics 101 through Federation of Calgary Communities

Marny

Paul Meunir with the The Federation of Calgary Communities has offered to provide a 90 minute information session at SSCA if there is interest. Maximum participants would be 15. He is available Feb. 20 at 7:00 PM. Marny will send out an email to the board members to see if there is interest. There is a possibility this course could be offered to neighbouring community association board members.

b. Community Technical Advisory Support Services

Rita

The SSCA is looking at replacing the roof. Rita feels that she does not have the expertise to know what to ask for in roofing replacement quotes. Heather has suggested going forward with a Community Technical Advisory Support System (CTASS) request. The CTASS is a free service that provides technical advisory support at any point prior to a project application being submitted.

Motion: Jackie moved that the SSCA request technical advisory support from the City of Calgary in the form of interpretation of the Building Condition Assessment (BCA/lifecycle), identifying, and defining project scope to replace the facility roof. There is no cost for these advisory services and all final decisions regarding investment still reside with the SSCA in alignment with our license of occupation agreement. Darren seconded the motion. Motion carried.

8. Executive Committee Updates (5)

Patrick

Allison has agreed to take on the role of Director of Events.

Britany had agreed to take on the role of Director of Communications.

Jackie has agreed to take on the role of Director of Grants and Community Initiatives.

Lauren will be Director at Large.

Marny will take on the role of Director of Governance

9. Business arising from the January Board Meeting

Patrick

None.

Next Board Meeting March 5, 2025 @ 7:30 pm

10. Adjournment

The meeting was adjourned by Kay Wilford at 9:11 PM