



## **SSCA Board Meeting**

**Wednesday, December 4, 2024 at 7:30 PM**

### **Approved December 4, 2024 Minutes**

**Present:** Marny Paul, Lynda Paananen, Karen Kirnbauer, Kay Wilford, Jérémie Bourqui, June Bergman  
Darren Maillot,

**Regrets:** Jon Mayhew, Margaret Livingston, Patrick Crampton, Lily Oakenfold, Karen Bradshaw

**Office Staff:** Sara Gauthier, Deb Hall, Rita McMillan

**PSAC:** Rachael Walker

**Guests:** Dylan Katz representative for Dr. Luanne Metz, Constable Pham, Heather Gibbons, Alison Keenan, Jackie Courtney, Jeremy Guckert

**Minutes taken by:** Karen Kirnbauer

#### **1. Introductions (2)**

**Jeremie**

The meeting was called to order by Jeremie at 7:31 PM

Jeremie welcomed everyone to the last meeting of the year. Introductions were made for the benefit of Alison Keenan, and Jackie Courtney

#### **2. [Land Acknowledgment](#) (2)**

**Karen**

The Land Acknowledgement was read by Karen Kirnbauer

#### **3. Approval of meeting agenda (2)**

*Jeremie*

**Motion- Marny Paul moved to have the December agenda approved as amended. Seconded by June Bergman. Motion carried.**

4. Approval of [Draft November 2024 Minutes](#) Jeremie

Motion- June Bergman moved to have the November 2024 minutes approved as written. Seconded by Darren Maillot. Motion carried.

5. Acknowledgment of **12. December** Board Reports Jeremie

**NPC Report (Heather), Seniors Engagement (Karen K.), BGSS report (June), Office Report (Sara/Rita), EGG (Kay), Community Safety (Jon), Finance Committee Report - supporting material (Lynda), Financial Committee Report December 2024 Document (Lynda), Preschool Report (Rachael)**

- a. Questions arising from Board Reports (10) Jeremie  
Marny wondered how many board members presently sit on the board. We have 13.  
This was confirmed by Jeremie.

7. **Guest Reports**

- a. MLA Report Dylan Katz  
Legislation is sitting right now and ends tomorrow Dec. 5. Organ and Tissue donation Information Act., No fault auto insurance, affordability and opposition to the Federal Emissions Cap are all presently being discussed in the Legislature. Her full report has been put in the December Board Reports.  
Dr. Metz will be coming to the Hello Winter Event on Saturday Dec. 7.
- b. PSAC Report (5) (See in board reports) Rachael Walker  
New banners to promote the SS Preschool were purchased.
- c. CPS Report (1) Constable Hung Pham  
In the last 30 days - 1 Break and Enter, 2 vehicle theft, 2 car prowling, 3 assaults  
The latest car break ins are with electronic key fobs that can be purchased on Amazon or at Home Depot.
- d. NPC Report (5) Heather Gibbons  
External Partners Survey is due Jan. 5.  
There will be changes to the CCG grant applications from a continuous intake process to an annual grant round structure. New guidelines will be set up in April 2025 with application submissions in the summer of 2025 (date yet to be determined).

8. **New Business**

- a. ING Grant (Playground Subcommittee) (3 mins). Marny  
A report for the 2022 ING Grant that was received through the SSCA for the Silver Valley Playground redevelopment needs to be done and submitted.  
As Marny spearheaded this project, the board is agreeable for Marny to file the report. There were no objections. Marny will put her completed report in the SSCA Jan 2025 board reports.
- b. Director of Governance position update (5 mins). Marny  
The goal for our strategic plan is better governance. Marny would like to take the lead on that. She would like to form a subcommittee with terms of reference, etc. She has

signed up for the Board Basics course through The Federation of Calgary Communities. Her new role will now be Director of Governance. Many thanks to Marny for taking on this Directorship.

c. Motion to apply for the large CFEP Grant for 2025

**Jeremie**

There is a new process to apply for the large CFEP Grant.

**MOTION - Jeremie would like to make a motion for the SSCA to apply for the Large CFEP Grant for an amount up to 1,000,000. Kay Wilford seconded. Motion carried.**

RBC also has a grant for 2.5 million with a deadline of April 2025. Rita is aware of this grant. Dave Rossiter and Willie Whelan are two engineers who have volunteered to help push the SSCA building expansion forward. We welcome their expertise.

d. Outdoor Rink Budget

**Jeremy G.**

The rink is now up and running. The rink committee stayed within their last year's budget (for the most part) with just \$344 over budget. The Pond hockey rink upgrade was not included in last year's budget. We obtained the Special Olympics Rink Boards to replace the much needed wooden ones, but it came with some expenses. This included a dumpster to remove the old boards, transport of the Special Olympics Boards and grading of the land. The cost was \$6500 and was covered by an anonymous donation and an oil company donation. Protective panels would like to be put up on the east end of the pond hockey rink similar to the west end. The mini rink needs to be redone. A volunteer has come forward to donate the lumber. There is discussion to switch out the halogen lights for LED lights

**Motion- Jeremie would like to make a motion for the SSCA to approve a budget for \$8000 for the outdoor rink as presented by Jeremy Guckert. Seconded by Kay Wilford. Motion carried.**

e. Crowchild Twin Arena Report

**Jeremy Guckert**

Life cycle for the ice slabs is 40 years. We are about 2 years over this timeline (42 years) This is estimated at a cost of 1.4 million per rink (2 rinks).

For this to occur on the Blue Rink there needs to be an overhead door access. There are 2 ways of doing this. A permanent access estimated to cost \$800,000 or a temporary access estimated to cost \$300,000 - \$400,000.

The board is aiming for the Red rink ice slab to be replaced in summer of 2026 with the Blue rink in replacement in the summer of 2028. Twin arenas are in a good financial state and with grant applications, hopefully this will come to fruition. Jeremie Bourqui thanked Jeremy for his representation of Silver Springs on the Crowchild Twin Arena Board and for his report.

## 9. [Financial Reports](#)

**Lynda Paananen**

a. Approval of 2025 Budget

Lynda walked us through the 2025 budget.

Marny had a question about the preschool budget. The preschool budget falls under the SSCA budget in coordination with the preschool coordinator and the board. The fundraising money is managed by the PSAC board and the preschool staff.

**Motion- Lynda Paananen moved to approve the SSCA 2024- 2025 budget as presented. Seconded by June Bergman. Motion carried.**

- b. Approve Audited Financial Statements for the year ended August 31, 2024 **Lynda P.**

Czechowsky, Graham and Hanevelt Accounting Firm were engaged to perform the audit with no significant issues identified. Not uncommon with small accounting functions, the auditors noted a lack of segregation of duties with the majority of accounting functions performed by the Accountant. They feel that, while it may not be practical to hire additional accounting staff, they wanted us to be aware of this weakness in the control environment. The Financial Committee is aware of this deficiency as well as the SSCA board members. Compensating controls include oversight and review by the Finance Committee which meets monthly and reviews the monthly financial statements. Key segregation of duties related to banking activities are actively in place.

**Motion - Lynda Paananen moved to approve the SSCA audited financial statements for the year ended August 31, 2024. Seconded by June Bergman. Motion carried.**

**10. Executive Committee Updates (5)**

None

**Jeremie**

**11. Business arising from the November Board Meeting**

Next Board Meeting January 8, 2025 @ 7:30 pm

**Jeremie**

**12. Adjournment**

The meeting was adjourned by Kay Wilford at 9:29 PM