

PARENT VOLUNTEER DUTIES

TOY CLEANERS- Toy Cleaners will be allocated between 5-8 cleans during the school year, and need to arrive only 10 minutes prior to pick-up to complete the task. Cleaning is done using the commercial dishwasher located in the upper floor of the SSCA building. Instructions are provided upon enrollment. *The majority of families will be assigned the Toy Cleaner role (unless an at-home volunteer job has been previously requested).*

Please note the roles that are labeled “home volunteer role” are kept for those parents who cannot come into the preschool on a regular basis and therefore cannot commit to toy cleaning.

LAUNDRY TEAM (home volunteer role)- Join a laundry team to make sure all laundry (towels and dress up clothes) are laundered weekly. Each team member will be assigned approximately 6-8 cleans per year.

PLAYDOUGH MAKING TEAM (home volunteer role) - Join a class playdough making team to provide playdough for the year. Each team member will be assigned a time frame, typically spanning 2-3 months. Each time frame will have 3 separate playdough dates (approximately every 3 weeks) when playdough for the class should be brought in. 3 batches of playdough will be required each time.

ROOM PARENT (home volunteer role) - Room parents help to communicate information, particularly through digital monthly calendars but also other information about field trips etc to the parents. Monthly calendars, with information about what the class is learning about as well as sharing days and toy cleaning assignments will be sent out each month.

SCRAPBOOKER (home volunteer role 4's program only) - There is one scrapbooker per 4 year old class. You are expected to put all photographs taken and printed off by the teacher (approximately 30 photos per child) into a mini photo album for each child. Teachers may request help to sort and collate the photos for each child. This is completed at the end of the school year in June.

SCHOLASTIC POSITIONS - This program also serves as a fundraiser for the preschool. Scholastic also offers a discount to our teachers to provide books to the children. Below is a detailed description of the roles.

SCHOLASTIC COORDINATOR - Coordinates and oversees the Scholastic Book Campaign. Place Scholastic book orders for the preschool online, coordinate book orders for individuals.. Help coordinate delivery of flyers and books to the preschool. This is a monthly role.

SCHOLASTIC ADMIN - Assist Coordinator in collating the Scholastic flyers each month as well as back-up for deliveries when needed. This is a monthly role.