



SSCA Board Meeting

Wednesday, December 6, 2023 7:30 p.m.

APPROVED DECEMBER 6th, 2023 MINUTES

Present: Jon Mayhew, Cydney Elofson, Kay Wilford, Lily Oakenfold, Jeremie Bourqui, Lynda Paananen, Patrick Crampton, Jeremy Guckert, June Bergman, Karen Bradshaw, Rita McMillan, Scott Chomistek, Monique Tambay-Roest, Erika Lazzarotto,

Regrets: Marny Paul, Karen Kimbauer, Margaret Livingston, Kim Tyers, Marny Paul, Anastasia Campbell

Office Staff: Sara Gauthier, Rita McMillan, Dawn Ellertson

Guests: Heather Gibbons, Constable Hung Pham (CRO), Tyler Fouchard

PSAC: Micaela (for Anastasia Campbell)

Minutes taken by: Lily Oakenfold

1. Introduction

Jeremie

Meeting called to order @ 7:30 p.m. Patrick introduced Tyler Fouchard, guest, Coordinator of Silver Valley Rink. Micaela is attending in Anastasia Campbell's place. Everyone introduced themselves.

2. [Land Acknowledgment](#)

Monique

Monique read the Land Acknowledgement.

3. Approval of December 2023 Meeting Agenda

Jeremie

Jeremy Gukert moved to approve the agenda as presented. Seconded by Kay Wilford. Motion carried.

4. Approval of minutes [November 2023 meeting minutes](#)

Jeremie

Cydney Elofson moved to approve the November 2023 minutes as presented. Seconded by Patrick Crampton. Motion carried.

5. Acknowledgement of Written Board Reports [Written Board reports December 2023 Submitted \(16\)](#)

Jeremie

- a. NPC (Heather), Senior Engagement (Karen K.), BGSS- Annual & Dec. (June), Office (Sara), Playground (Marny), Winterspace (Karen B.), Community Safety (Jon), Pre-school (Micaela), Communications & Events (Erika), MLA (Dr. Metz), Silver Valley Rink (Patrick), Youth Engagement (Monique), CEBA (Lynda)
Patrick noted the Senior Engagement report, and that if there were any questions, to forward them to Karen Kimbauer.
- b. Most December Board reports did not elicit any questions.

Youth Central Organization - Erika noted that she had contacted Scenic Acres to see if there was anything they needed and what they offered. A Calgary based youth volunteer group that may be interested in volunteering for some SSCA events in future. She and Sara will connect with the Volunteer Coordinator in January to find out more information.

Youth Engagement - Monique noted they will be targeting 11 to 17 volunteers for different events.

Patrick thanked everyone for their Board reports.

6. Guest Reports

- a. **NPC Report:** Heather noted the 2022 Risk Rating Letter as presented, and in all three categories, the risk for the SSCA is Low Risk, since 2016. 75% of other communities receive Low Risk. 12% were elevated or High Risk. The City's financial team develops this rating. A review is sent to SSCA. External Partner Review is conducted every year, the deadline is December 22nd. She thanked the Board for their completion.
- b. **PSAC Report:** Micaela gave a brief overview of their current events for Preschool, as presented in the Board reports.
- c. **Playground Report:** Karen B. noted they initially requested \$20,000. over budget, so they modified their design. The equipment has now been ordered. A public survey will be conducted in the next phase, noting a zipline going in. Karen suggested that perhaps the beautiful benches made by Ricker M. could be completed for the park and she will make that connection with him.
- d. **CPS Report:** Cpl. Hung reported:
 - 1 report of robbery

He noted that communities can request enforcement for school zones, speeding, traffic service requests, etc. Some go to 311, and some for traffic service requests. They require time, date, location to verify. He noted there is much stress and anxiety over the holidays, and they have launched a Dial 988 for mental health. Dial 311 if a bylaw group with encampment is noticed. If so, they'll have 72 hours to vacate, after that they remove them and take them to a safe place. He asked the public to call in any suspected impaired drivers, but will require make, model of car, as well as license plate, and last direction of travel.

Cpl. Hung and Micaela left @ 8:05 p.m.

Silver Valley Rink Report: Tyler Fouchard reported that he lives across from this rink at 204 Silver Valley Drive. This rink has been in use for 30 years. Getting the rink ready each year is a multi-stage process with raking, fire hoses, smaller floods and installing boards. The rink often has challenges with flooding due to ground temps and the need for snow cover to reduce sun absorption and so this year, 13 residents came together to buy a new rink liner for \$380. The rink takes about 175 to 200 hours of work throughout the year to maintain and is used by over 200 families on a regular basis throughout the winter. Tyler requested funding support for the rink to cover the liner and potentially other expenses such as shovels and lights. This is a registered Adopt A Rink, which is covered by City insurance.

It was moved by Monique Tambay-Roest for the SSCA to provide \$600 for expenses for the Adopt A Rink at 204 Silver Valley Drive for the 2023-2024 season. Karen Bradshaw seconded. Motion carried, with one absentia - Patrick Crampton.

Tyler thanked the Board. Tyler and non Board members left at 8:10 p.m.

7. Executive Committee Updates

Jeremie

No report.

8. Review of Financials

Lynda

a. October Results Summary 2023

Lynda Paananen moved to approve the Year-to-Date October 2023 Financial report as presented. Scott Chomistek seconded. Motion carried.

b. Approval of Audited Financial Statements for year ended August 31, 2023

Lynda noted that the SSCA Finance Committee has reviewed and approved to recommend to the Board the Audited Financial Statements for the year ending August 31, 2023.. A brief review was provided and the board discussed results. A question was raised regarding cash on hand and debt outstanding. In 2022, cash and term deposits were just shy of 1.3 million. In 2023, cash and term deposits grew and now stand at \$1.6 million. The only liability is the CEBA loan, which will be repaid in early January 2024. The Statement of Cash Flow was reviewed as the composition of cash and term deposits (non-cash) changed from 2022 to 2023. There was a brief overview by Jeremy Gukert regarding related parties including \$100,000 that was contributed to the SSCA by Crowchild Twin Arenas and has been designated for building expansion.

There were no questions related to the Financial Statements for the year ending August 31st, 2023.

Patrick Crampton moved to approve the SSCA Financial Statements for the year ending August 31, 2023. Cydney Elofson seconded. Motion carried.

Jeremie thanked Lynda and the Financial Committee for their work.

- c. CEBA Repayment:** As presented, a loan was garnered from the government during COVID of \$40,000. The forgivable portion of \$10,000 was recorded as income in the prior year. The remaining \$30,000 will be repaid by January 31st, 2024 as initially intended.

10. Business Arising from November 2023 Meeting

Nominating Committee Report

Cydney

Cydney noted they have responded to a few inquiries. A gentleman would like to apply to be a Board member, but it will depend if he can buy and close his house here in Silver Springs by December 12th. Cydney noted that any Board member must reside in Silver Springs to be considered as a Board member.

Patrick noted the new process at AGM, with invitation to the community.

11. New Business

a. Modest Funding Request from Silver Valley Rink

Tyler

As noted above in Board Reports.

12. Next Board Meeting Wednesday, January 3rd, 2024 @ 7:30 p.m.

13. Adjournment by Kay Wilford @ 8:40 p.m.

Respectfully submitted

Lily Oakenfold