



SSCA Board Meeting
Wednesday, September 6, 2023 7:30 p.m.

APPROVED SEPTEMBER 2023 MINUTES

Present: Jon Mayhew, Erika Lazzarotto, Cydney Elofson, Kay Wilford, Scott Chomistek, Karen Kirnbauer, Margaret Livingston, Karen Bradshaw, Jeremie Bourqui, Monique Tambay-Roest, June Bergman, Miceala Cummings, Anastasia Campbell,

Regrets: Lily Oakenfold, Patrick Crampton, Jeremy Guckert, Lynda Paananen, Martin Courte, Marny Paul

Office Staff: Sara Gauthier, Rita McMillan, Deb Hall

Guests: Heather Gibbons, Jane Aldous,

PSAC: Miceala Cummings, Anastasia Campbell,

Minutes taken by: Karen Kirnbauer

1. Introductions

Jeremie

Jeremie welcomed everyone to the SSCA May Board Meeting at 7:38 PM. Introductions were made for the new Preschool Board Members Miceala Cummings (Chair), Anastasia Campbell (Co Chair), and guest Jane Aldous. There will be no CPC report as Constable Martin Courte was unable to attend. Karen Bradshaw will give an update on the Playground on behalf of Marny Paul

2. Land Acknowledgement

Erika

Erika read the Land Acknowledgement.

3. Remarks from the Chair (2)

Jeremie

As Lily was not available to do the minutes for this meeting, Karen will be taking the minutes assisted by Cydney Elofson.

4. Approval of September 2023 Meeting Agenda

Jeremie

Scott moved to approve the agenda as presented. Seconded by Kay. Motion carried

5. Approval of June 2023 Meeting minutes

Jeremie

Monique moved to approve the June 2023 meeting minutes as presented. Seconded by Cydney. Motion carried.

6. Acknowledgement of Written September 2023 Board Reports Submitted: 7 reports

- a. NPC Report (Heather), Community Safety Report (Jon). EGG Report (Kay), Senior Engagement Report (Karen Kirnbauer), BGSS Report (June), Office Report (Rita), Winter Space Report (Karen Bradshaw)
- b. Questions arising from Board Reports (10)
Jeremie Bourqui asked that Jon Mayhew record the personal injury that occurred in the BGSS requiring 911 to be called, in his safety files.

7. Guest Reports

a. NPC Report

Heather Gibbons

Heather highlighted the “Every Kid Can Play” grant of up to \$25,000 for children’s programming as a very good grant to apply for. Application deadline is Sept. 30. See the NPC report for further details.

Jeremie thanked Heather for her report.

b. PSAC Report

Miceala Cummings/Anastasia Campbell

Classrooms are all set up and ready to go for the new year. Staff remains the same as last year. Some “Covid routines” have been relaxed this year.

No hand washing by children on entry to the preschool, toys cleaned just once a day. A few carpets/soft furnishings are now back in the classroom. Outdoor pick up/drop off remains for the 4’s but, keeping with the indoor model for the 3’s. It gave us a lot more programming time last year for the 4’s, but it seemed to be more helpful to have the indoor models for the 3’s based on age and the fact that most children are entering school for the first time. 4 spaces are still vacant in the 3 yr old PM group. The PSAC board is fully staffed and they feel confident and well supported from previous board members.

PSAC will meet on September 14. At that time they will discuss the Vulnerable Sector Clearances for parent/guardian volunteers in the classroom. Last year this was no longer required and no longer done. The change was never officially approved by PSAC or SSCA. Apparently, the applicable regulatory agency (Child Care Licensing) no longer requires these checks. There was some discussion as to whether SSCA/PSAC should do it regardless of the regulatory agency policy. Due diligence to keep children safe? Does this create a false sense of security? Does this impact our SSCA insurance? Rita will look into this. Cydney will work with the PSAC executive on this issue. Police checks ARE required for field trips.

Jeremie thanked Miceala for her report.

c. Playground Report

Marnie Paul

Update on the playground given by Karen Bradshaw on behalf of Marnie Paul. We are very close on the design. The committee is hoping to have it finalized this month. They are presently doing the RFP process with Parks Foundation. Still need approx. \$25,000 for the dream playground that will include a zipline. They are hoping that their benchmark fundraiser will get them there.

8. Executive Committee Updates

Jeremie

It was noted that all the minutes are posted on the SSCA Website should anyone in the community ask about them. We will ensure that they are posted in a timely manner to ensure transparency of Board activities. The office staff will now be responsible for ensuring these are posted to the website.

The Executive will try to meet individually or via email before the October meeting with each Director's plan for the coming year. Directors can also reach out if they have particular plans/goals. The AGM will most likely be held January 11, 2024. The Nomination Committee was established with Cydney, Erika and Kay volunteering for this. Many thanks.

9. Financial Reports

Deb Hall

Deb Hall gave a brief overview of the financial reports as Lynda was unable to attend tonight's meeting. Lynda will circulate the financial reports via email and an email vote to approve them will occur at a later date. Highlights included:

Pool revenue 2023 was very similar to 2022 at approx. \$118,000 net profit.

A Federal Grant Program covered \$47,000 for staffing costs (similar to previous years).

The Concession stand made a small profit related to a slight increase in prices of some items.

It was noted that \$500 attributed to the Pump Track should be attributed to Winter Space. Deb will revise this.

10. Business Arising from June 2023 Meeting

Jeremie

Jeremie introduced Jane Aldous, Chair of the Multi-Use Steering Committee (MUSC). Terms of Reference Report -this committee was formed in 2020 to inquire and ask questions about issues, concerns, conflicts between users of the park around the BGSS. Their role was to collect information. There would be no action taken by the MUSC. This is an advisory committee only, that would liaison between the BGSS and SSCA. Jeremie Bourqui has transferred this role to Jon Mayhew who has agreed to take this on. He will connect with Jane to see how to support her.

Update from Jane Aldous. Report was sent to the City of Calgary (Guy Beaver) from the MUSC group. This resulted in the City of Calgary using the Ambassador Program to educate people and gather information. A traffic flow study was also done at the bend on Silver Springs Drive at the entrance to the Botanical Gardens. Reports are pending. General vandalism has increased. Increased usage has made for increased issues with theft and conflict. Social media has made it contentious at times. No signage for outdoor spaces. This committee continues to be a work in progress.

Jeremie thanked Jane for keeping the MUSC group going and providing her feedback.

11. New Business

Motion to apply for the Calgary Foundation Grant (Community Portion).

Up to \$100,000.00. This would be for the building addition. Moved by Jeremie Bourqui. Seconded by Cydney Elofson. Motion passed.

Discussion was made to bump the SSCA November meeting from November 1 because of the Pumpkin Walk. Survey will be sent via email to find a time that works for everyone.

12. Next Board Meeting: Wednesday, October 4, 2023 @ 7:30 p.m

13. Adjournment by Kay at 9:02

12. Roundtable (in house)