



SSCA Board Meeting
Wednesday, Dec. 1, 2021 7:30 pm

DEC. 2021 MINUTES

Present: June Bergman, Jérémie Bourqui, Karen Bradshaw, Scott Chomistek, Jennifer Dotchin, Cydney Elofson, Jeremy Gukert, Karen Kirnbauer, Brian Pshyk, Monique Tambay-Roest, Kay Wilford

Office Staff: Sherry Gavlin, Deb Hall, Rita McMillan

Guests: Maggie Chernenkoff, Heather Gibbons, Marley Gillis, Heather MacKay, Connor Molineaux, Tomi Neilsen, Counsellor Sonya Sharp, Cst. Dustin Williams

1. Introductions

Cydney

Meeting called to order by Cydney at 7:31. Counsellor Sharp introduced herself and her team. The office will reach out to the Board shortly with how to best reach them via email.

2. Approval of meeting agenda

Cydney

Karen B. moved to approve the December 2021 agenda as presented, Jeremy seconded. Motion carried.

3. Approval of [November 2021 minutes](#)

Cydney

Heather M. indicated that the motion in the November 2021 minutes in section 12 needed to be reworded. She will email the correct motion to Monique, the Board will vote on the motion and amended minutes via email.

Note:

Dec. 2, 2021: Monique moves that the SSCA agrees to sign the agreement for the Council Community Fund for the \$300,000 granted. Karen B. seconded the motion via email. On Dec. 3, 2021 the motion was carried.

Dec. 6, 2021: Monique moves to approve the amended [November 2021](#) minutes as presented in this email. Karen K. seconded. On Dec. 7, 2021 the motion was carried. Monique shared the correct motion and approved November 2021 minutes with Heather MacKay.

4. Acknowledgment of Written [Board Reports](#) Submitted

Cydney

- a. BGSS (June), EGG (Kay), Winterspace (Karen B.), Playground (Marny Paul), Draft Audited 2020/21 Financial Statements (Scott), Community Safety (Jérémie), Pump Track (Monique & Karen B.), Office (Rita)

- b. Questions arising from Board reports

Cydney

Cydney will touch base with Winterspace regarding their report.

5. Guest Reports

- a. Councillor's Report

Tomi Neilsen & Counsellor Sharp

The introduction of Counsellor Sharp and her team was completed during the introductions.

They continue to get their staff and office set up and look forward to working with the SSCA.



b. Calgary Police Service

Cst. Dustin Williams

Cst. Williams reported an increase in garage and car prowling, the majority of the police reports indicate that the doors were accidentally left unlocked are the incidents are “crimes of opportunity”. It is important for residents to lock their garage and car doors. Catalytic converter theft is an ongoing city-wide problem, converters on the front of vehicles are easier to steal than those at the back. If vehicles cannot be parked in a garage, Cst. Williams suggested parking under a street light or in a location with more vehicle and pedestrian traffic. June stated that the BGSS was hit again last night with vandalism/ destruction near main garden sheds and requested that CPS attend the site and advise the BGSS on how to better protect their property. June and Dustin will connect to set up a meeting. The Edible Garden has also been a target of vandalism in the last month, neighbours alerted EGG after the damage was done. Kay will keep Board up to date if further incidents occur at EGG.

c. NPC Report

Heather MacKay

A motion is required to enter into the agreement for the Council Community Fund, Cydney will review the motion and advise the Board, the motion can then be voted on via email. This will be Heather’s last SSCA meeting as she is retiring at the end of December. Heather Gibbons will be stepping into Heather M.’s role, Heather M.’s last day is Dec. 28, 2021. Heather thanked the Board for all their work and support over the last 8-9 years, and Cydney thanked Heather M. on behalf of the full Board.

Heather G. introduced herself, she worked with the SS Board for a short period in fall of 2016, and currently works with both Varsity and Scenic Acres.

d. PSAC

Maggie Chernenkoff

Maggie discussed some of the challenges the preschool has been facing relating to the development of a Covid vaccine and testing policy. Santa will be visiting the classes the week of Dec. 13. The staff are proposing extending the classes for the full-day program, to accommodate for the extra time needed to help the children get in and out of their winter gear, due to covid related changes in pick up and drop off procedures. Deb will determine what the impact of the added teaching time would be on the preschool budget.

6. Executive Committee Updates

a. AGM: Nominations Committee

Jennifer

The SSCA AGM is on Thursday, Jan. 13, being held virtually again (via Zoom), at 7:30, to date no applications for vacant Board positions have been received. A second call for applications was posted today with more specific information regarding the roles. There was a consensus as



that bold signs should be used in addition to the social media posts, to ensure individuals who do not use social media are aware of the AGM, and the call for nominations. All enquiries regarding the AGM and nominations will be directed to the administration@silverspringscommunity.ca email. Michael Smith from Strategic Planning will host the AGM via Zoom for the SSCA.

b. Preschool COVID Policy update

Cydney

Cydney presented the Covid policy regarding vaccinations and rapid-testing requirements for the preschool that was developed in response to the ongoing pandemic and vaccine mandates announced by the Calgary Board of Education (CBE), and Calgary Catholic School District (CCSD). Maggie requested that Cydney and Jennifer conduct one more round of discussions with the preschool staff before finalizing the policy. In preparation for the policy development, the Executive reviewed the Covid vaccination and testing policies of 12 other preschools, both the CBE and CCSD, as well as held 1:1 discussions with the preschool staff, in addition to consulting with legal and Human Resources (HR) representatives. Rapid testing guidelines are based on the information available from the Centre for Disease Control and World Health Organization. The Executive is confident that the policy is aligned with other organizations, as well as legally sound.

The Executive is continuing to look at ways to improve communication between the Board and the preschool staff. As outlined in the policy, all communications regarding Covid and related protocols will be directed to the Executive Committee, not the Lead Teacher or SSCA office staff. The policy was shared with the preschool staff Nov. 26, 2021, and Jennifer and Cydney met Nov. 30, 2021 with the preschool staff. Policy went out last Friday, Jenn and Cydney met with staff Tuesday (yesterday). Cydney will share the policy with the Board, please share your thoughts, comments and/ or questions directly with Cydney and Jennifer.

Cydney recognized that the preschool staff have worked very hard and done a great job of keeping the students safe throughout the pandemic.

7. Financial Reports

Scott

a. November 2021 internal F/S

In November, the CA had a deficit of \$9,493.66, better than anticipated. A deficit in November is typical as September and October bring in significant registration fees. The preschool continues to be in a surplus position due to Covid-relief grants. Rita and Jeremy are applying for grants for the building expansion. As of Nov. 30, 2021, the CA has \$79,416.86 in unencumbered cash available.

Scott moved to approve the November 2021 internal F/S as presented, Jeremy seconded. Motion carried.



b. Draft Audited 2020/21 Financial Statements

As of August 31, 2021, the SSCA had approximately \$720,000 in cash and term deposits (an increase from 2019/20). Scott pointed out a few errors in one of the spreadsheets, the numbers were correct, but in the wrong column, he will ask for it to be corrected on Dec. 2. At the end of the 2020/21 fiscal year, the SSCA had a \$126,355 surplus. Total expenses for 2020/21 were \$691,138, and total revenue was \$756,710. Scott highlighted the related party transactions. Cydney suggested that the corrected statements be distributed via email for approval.

Note:

Dec. 3, 2021, via email, Scott moved to approve the August 31, 2021 audited financial statements for the Silver Springs Community Association as presented. Monique seconded. On Dec. 6, 2021, via email, the motion was carried.

Business Arising from November 2021 meeting

8. Policy Review

Monique

a. Sponsorship

It was suggested that the term amounts (sponsorship levels be removed from the appendix, and that funding levels be set as a percentage of the project cost vs. a set amount. The term amounts should be included as an Exhibit with guidelines to be crafted as applicable to individual projects. There was a brief discussion clarifying points of the policy, resulting in no material changes to the policy. It was agreed that the body of the sponsorship policy would be voted on at the meeting, with exhibits and appendices approved at a later date.

Cydney moved that the SSCA approve the body of the Sponsorship policy with a review date of Nov. 30, 2022 with appendices to be added and approved at a later date. June seconded.

Motion carried.

b. Political Office and Election

Kay moved that the SSCA approve the Political Office and Election policy as presented, Jennifer seconded. Motion carried.

New Business

9. Engineering Consulting Grant

Jeremy

The concrete in the NW corner of the hockey rink has heaved and requires repair before the hockey boards can be replaced. There is a City of Calgary grant, the Cities Facilitating Engineering Grant, available that would cover the cost of an engineer assessment. The CA would then need to determine the cost of the work based on the report and what work is recommended. The assessment must be completed prior to the CA applying for the CCG funds. Jeremy moved that the SSCA apply for the Cities Facilitating Engineering Grant for the assessment of the concrete in the NW corner of the outdoor rink for an engineer to investigate the noted concern, Karen K. seconded. Motion carried.



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10. Outdoor Rink Rental

Jeremy

In the past, the CA has rented the main hockey rink to the Grassroots skate program Saturday mornings, and one evening a week. Last season (2020/21), Grassroots did not run due to the pandemic, and the CA rented the hockey rink to a group of speed skaters to replace the lost income. The CA office has since received requests to rent the ice (specifically the main hockey rink) Saturday and Sunday mornings. There was significant discussion regarding the potential impact on community users, what stipulations could be put in place for renters (i.e. incidental vs. ongoing rentals, community members only) and what messaging to the community would need to be (i.e. "SSCA reserves the right to rent the rink, Sat. and Sun. 9:00am - 10:00am"). Rink volunteers could be available to help enforce rentals. There was further discussion regarding who would be responsible for approving and booking the rentals (CA office), and whether or not the CA could run a pilot project this season and re-evaluate for next year. There was enough general support from the Board that Rita and Jeremy will put together a proposal for a pilot rental program.

11. Next Board Meeting

Cydney

- a. Board Meeting Wednesday, Jan. 5, 2021 7:30pm

Cydney thanked everyone for their service over the last year. In lieu of an in-person thank you, the Exec has agreed on a gift card for everyone to either Mitillini's or Wing's. Please let Dawn and Sherry your preference and they will set it up.

12. Adjourn

Kay adjourned the meeting at 9:40