



Silver Springs Community Association
Board Meeting
Wednesday November 6, 2019 7:30 pm

Draft Minutes

Board Attendees: Darren Bourget, Cydney Elofson, Karen Bradshaw, Murray Scotton, June Bergman, Kay Wilford, Scott Chomistek, Jennifer Dotchin, Jeremy Gukert, Monique Tambay-Roest, Darcie Todd

Office Attendees: Rita McMillan, Sherry Gavlin

Guests: Ward Sutherland, Heather MacKay, Cst. Dustin Williams, J  r  mie Bourqui, Knut Rokne

| Discussion | Accountable | Notes |
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| Introductions | Cydney | Called to order by Cydney at 7:33 |
| Remarks from the Chair | Cydney | |
| Approval of meeting agenda | Cydney | Review of the preschool budget was added to the Financial Report Murray moved to approve the November agenda as amended Kay seconded Motion carried |
| Approval and review of Minutes from previous SSCA Board Meeting (Oct. 2019) | All | Jennifer moved to approve the October 2019 minutes as presented Karen B. seconded Motion carried |
| Guest Reports Councillor's Report | W. Sutherland | There was an update and discussion on the impact of changes to municipal funding in Budget 2019. The City is not allowed to run a deficit, so as revenue decreases, the City must cut spending in response. 40% of the City property tax collected goes to the province, to provide clarity for tax-payers all future property taxes will show the proportion of funds that go to the city vs. the province. The City will begin budget talks at the end of Nov. Current City of Calgary property tax rates are the in the lowest 10% in Canada. |
| NPC Report | Heather MacKay | The Event Centre, and the BMO Centre and Arts Commons expansions will not be impacted by provincial budget. The projects will generate revenue to recuperate their associated costs. NPC is looking for feedback on how to improve community clean ups – survey can be completed online. The Calgary Foundation has Indigenous Ally Toolkit which can be downloaded online The Outdoor Rinks 101 workshop is booked for Nov. 26. |

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| Calgary Police Service | Constable Williams | <p>Silver Springs is a very safe community, there are no concerning crime trends, except for breaking and entering in cars.</p> <p>There was an accident involving a pedestrian on Nov. 2 on Silver Springs Blvd. There were no one injuries. Monique will send Cst. Williams the traffic safety report which indicated the section of the Blvd where the incident occurred has been an area of concern for area residents.</p> <p>Cst. Williams, Ralph Smith, Randy MacDonald, and either Monique, Jérémie and /or Cydney will meet next week to discuss the intersection at 54th Ave and Silverdale Drive.</p> <p>Building Safer Communities block watch is a free online platform for people in the community to connect people who have doorbell cameras or security systems. They can share videos, photos, with the community to raise awareness, and can be used to help the CPS establish patterns, etc. There was a discussion about privacy concerns and the potential for nuisance reports. This resource can help CPS identify possible suspects more quickly, but it doesn't change investigation process. Dustin will email Monique the link. Monique will review the link and share with Board.</p> <p>On Dec. 3, Cst. Doug Sherwood is hosting a "Learning to Protect Yourself Against Crime" workshop at the CA.</p> |
| Financial Report Preschool Budget October 2019 internal F/S | Scott | <p><i>Preschool Budget</i></p> <p>The Preschool is examining a possible fee bump: 3 yr. \$155 - \$160 4 yr half day \$205 - \$215 4 Yr full \$550 – 600</p> <p>These increases would bring the preschool to a \$600 surplus. Ideally the preschool should have a minimum 2 months operating costs (\$40000 – in addition to fundraising dollars) in reserve. Currently it has \$18000 in net assets. To get the reserve funds to \$40000 in 5 years, the fees increase would be 1.5%. Scott, Deb, and Knut will meet to discuss developing a 5-year plan for preschool to get reserve fund to \$40000.</p> <p><i>Oct. financial statements</i></p> <p>Revenue was \$5000 above the projected budget, and expenses were \$3000 resulting in an additional \$8000 income.</p> <p>As of October 31, 2019, available cash is sitting at \$109,607.90.</p> <p>Scott moved to approve the October internal financial statements as presented.</p> <p>Jeremy seconded Motion carried</p> |
| Operations Reports Office Report | Rita & Sherry | <p>The first jellybean dance of season had over 200 attendees.</p> <p>Breakfast with Santa sold out in 5 hours</p> |

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| Preschool Report | PSAC | <p>The craft market is booked for Nov. 16, there will be 39 tables. The Lego competition is set for Jan. 25</p> <p>The CA received the Energizing Spaces grant, it will be used for a new side by side fridge freezer this month so the walk-in fridge can be turned off and only used for big events. The stand-up freezer will be given to the outdoor pool for use in their concession.</p> <p>Rita is reviewing the CA Toole Peet insurance due to a 15% increase in cost. Rita is collecting quotes from other companies.</p> <p>The Enmax contract ends December 31st and is also under review. New quotes are under discussion with the board and Adenni from the FCC Energy efficient program</p> <p>DNE has approached SSCA (to replace Enmax). Rita, Cydney, and Adenni are researching. Rita will review and bring to Dec. board mtg.</p> <p>The DSSP or Development Site Service Plan Quote has been awarded to the Idea Group Inc. This report is needed for the Development Permit approval. Quotes were received from: Idea Group Inc., Kellenberg Eng. and McElhanney Consulting Services.</p> <p>Rita has completed the online NCP survey on the Community Clean-up days</p> <p>PSAC has started to work on the budget and contracts for the 2019-2020 school year, Knut will email the information to Cydney.</p> <p>Scott and Deb are currently working on the budget (looking at fees/ possible increase). Budget will be ready by April 15</p> <p>Knut, Scott and Deb will meet to discuss</p> |
| Committee Reports Executive Committee update | Cydney | No report, the Executive Committee will meet in November. |
| Association Initiatives a) Social Media b) Membership c) Communications Strategy | Darcie Karen B. Darcie | <p>Darcie sent out plan to everyone.</p> <p>1st phase: expanding communication and getting more people/ members. Formalize and enhance channels (means of communications). Darcie will work with the office IT person to look at possible transition to Google Suites. Google Suites is easier for collaboration, as it tracks changes, and everyone is working off of the same live document. Darcie has asked that all board members (if they don't have one already), to get a google account (gmail) before the next meeting.</p> <p>The updated website will be a key channel to engage volunteers, Darcie is looking at other platforms to host the SSCA website. Square Space works well with Google Suites, and can automatically link to our social media accounts. Darcie has asked that Board members convert all documents to Google or PDF formats for December.</p> |

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| | | <p>Depending on what Google Suites package the SSCA selects, the cost may be \$10-\$15/ user per month. There is a not-for-profit rate of \$5/ person, approximately \$1500/ yr for board.</p> <p>The SSCA has been approved to be a client for MRU students. The students will help with rebranding for the SSCA.</p> <p>The SSCA now has a HootSuite account. Jennifer is managing it, please email her to have a post shared via social media.</p> |
| Community Initiatives | | |
| a) Seniors Engagement | Kay | No update |
| b) Seniors Housing | Karen K. | See attached Seniors Housing update Cydney and Karen meet with Ward Sutherland and update the Board |
| c) Community Safety | Monique | See attached email excerpt from Ralph. |
| Facilities | | |
| a) Development/approvals | Murray | There was one permit for a home-based business, the SSCA is not commenting. |
| b) Facility and Rinks | Jeremy | <p>Jeremy presented the SSCA Outdoor Rink draft budget for the 2019-2020 season. There is an estimated \$6300 annual operating budget. The SSCA would like to increase security for shed due to recent increase in break ins. The rink is getting two new sweepers, the cost is approximately \$11500. Cost recoveries (including a CIP grant that will cover half of the cost) will reduce the cost to the SSCA to about \$6900.</p> <p>There was discussion about potentially including the portion of the SSCA operating budget that is used to cover the cost of water and lighting in future budgets. Murray moved to approve the 2019-2020 SSCA Outdoor Rink budget as presented.</p> <p>Scott seconded.</p> <p>Motion carried</p> |
| c) Outdoor pool | Cydney | Cydney received the updated COSPA contract today. It remains unchanged. Cydney will attend the COSPA meeting. next week and will update board. |
| Community Spaces | | |
| a) Bowmont | Monique | No update |
| b) BGSS | June | Calendars ready for sale on 16 th and will be available for purchase at the craft sale. |
| c) | | |
| d) Edible Garden | Kay | <p>Phase 1 upgrades were very successful, and donations covered most of costs.</p> <p>Phase 2 upgrades will start in the spring, and will include: shed construction, seed share box, benches, trellis, planting fruit trees and shrubs, and adding a little library. Very positive response from community.</p> |

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| e) Playgrounds | Darren | The SSCA is expected to take the lead and find money for the playground revitalization. Cydney will share the email she received from Parks with Monique. The City is holding \$20000, SSCA will have to raise the remaining funds. Cydney and Darren will meet wit Guy to get next steps. |
| Affiliates a) Norwest Soccer b) West Valley Softball c) Guides/Scouts d) Crowchild Twin Arenas e) Crowchild Hockey Association | Murray Murray Scott Jeremy Darren | No update Softball clinics ongoing, 67 spaces of 80 filled See attached update No update No update |
| New Business | | <p>Cydney received an email from Revera asking about partnering with the SSCA. Cydney will reply stating that Revera is able to rent space and present but that at this time, the SSCA does not feel a partnership is required.</p> <p>Nominations Committee: Volunteers have approached Darren to express interest in being on the committee. No one has stated that they are not standing for re-election. There is space for one more director.</p> <p>Jennifer will look into the “Next Door Silver Springs” hand out she received in the mail and follow-up with the Board.</p> <p>There was a discussion about adding a second seating at the Breakfast with Santa due to the popularity of the event. This will be discussed after the 2019 breakfast.</p> |
| Next Board Meeting: Wednesday Dec. 4, 2019 7:30pm Adjourn | Cydney | Murray adjourned the meeting. |

Senior’s Housing Update from Karen K. Excerpt from email from Michael Carnegie to Karen, summary and update

Council guidelines for disposing of school sites directs Administration to retain the school site as open space (and/or public amenity), if the community is under 10% open space. Parks also uses another metric for open space assessment, and that one uses 2 ha of open space per 1000 people. Parks has confirmed that Silver Springs is under-served in area by percentage but meets the ha per 1000 metric sufficiently. The community’s open space is currently at 9.5% and 3.5ha/1000. If the 4 acres disposition were to occur, it would drop to 9.1% and 3.34 ha/1000. The way the policy is written, it focuses on the area % and thus prevents us from moving forward on the project without Council agreeing to a change / amendment / relaxation to the policy or agreeing to use the ha per 1000 people metric. This is the first obstacle.

Given the “Reserve” status of the land and under the guidelines of the Joint Use Agreement (JUA), payment is required to the Joint Use Reserve Fund. Parks has indicated that the standard process requires appraisal at fair market value, and because the third party Valuation of the land estimated the value at \$9M - this is required to be paid to the Joint Use Reserve Fund. Given the value of the land, it is unlikely that a private seniors operator who would be required to pay full market value for the 4 acres, would then provide

below market rents – as affordable or “more” affordable, was the initial direction for this project. We note here that we cannot undertake a lease of the land, as the Reserve Fund is typically required to be paid in full, upfront. This is the second obstacle.

I can meet again but as I understand it, that Board Chair was reviewing Council guidelines for disposing of school sites first. I believe the CA was going to determine what the next moves were after a review of this policy. If so, I am available next week Wednesday and Friday after 2pm.

Update from Ralph re. safety at intersection of 54th Ave and Silverdale Dr. NW

*I raised the question with **Roads** as to the feasibility of a temporary 4-way stop at the location to see what type of impact it would have. I received reply back from my Roads contact that they do not install multi-way stops as pilots, as it is done only prior to signal installations. They also indicated that the installation of a multi-way stop should not be used to calm traffic if it was not warranted, as it could lead to more unpredictable driver behavior. Though the last traffic count is from 2006, this area hasn't changed much since then. Traffic on Silver Springs Gate has actually dropped by 2000 vehicles per day (e.g. 14,000vpd in 2016 vs 12,000 in 2018) therefore we would expect the volumes to be lower in the community as well. The requirement for an all-way stop is approximately equal volume split and minor road volume over 200 vehicles/hour. There's a section of the warrant sheet below. The implications of an all-way stop in this case are:*

- Potential for increased risk of rear-end collisions*
- Increased traffic noise due to stopping and acceleration for all directions of traffic*
- Slightly increased travel time for approximately half of the traffic, potentially resulting in driver frustration and higher incidence of unsafe driving behaviour*

***Roads** believes the potential benefits may not outweigh the possible non-benefits of these implications and they would like confirmation that the community is aware of same.*

*However, Roads were planning to set up a meeting with a representative from their **Traffic Safety** team present, until the weather took a less favourable turn this week. Their suggestion is to go ahead with a site meeting next week and to monitor the location (they've confirmed staff are available if you are) and they could deploy temporary **Speed Limit Observation Trailers** sometime in late November if that is of interest to the community, which I presume it would.*

Scouts/ Guides Update from Scott

Thursday Cubs

Last month the Cubs worked on knife skills and orienteering as well as having a halloween party, and went to Camp Valaqua the last weekend of October. Coming up, we will be doing some Remembrance day activities, continuing our knife skills and starting some emergency / first aid skills.

Monday Beavers

Beavers went to Camp Valaqua in October where we did lots of Hallowe'en crafts and a scavenger hunt and a moon walk with glowsticks, visited the Military Museum, did a bottle drive, popcorn fundraising, went to Scenic Acres where there was an Emergency Skills session, and made some popsicle sticks catapults.

Scouts

Went to camp

Bowness fire lighting, stove and match permits and marshmallows.

Camp jeopardy night in the hall

Games outside

Went shopping for camp

Vents

Great Escape camp cancelled because of snow for Vents and Scouts

Went wall climbing

Did a locked room

Monday Cubs

Monday cubs have been learning emergency skills such as how to light matches properly (first step to lighting a fire), how to deal with minor injuries such as burns, nosebleeds. Helping the younger cubs learn about dressing for camps and winter weather. We have also had our Halloween party where we played zombie dodgeball and pumpkin bowling. Upcoming we will be going to the archery center for them to learn and practice archery.

Guides/Pathfinders/Brownies/Sparks

Scenic Bow Valley District Girl Guides

Brownies, Guides and Pathfinders have been busy selling Girl Guide Mint Cookies; camping and doing program work.

Units have visited Market Mall Apple Store to do various coding projects. Girls celebrated Halloween and now are busy doing Community Service projects for Christmas collecting items for Women's Shelter and singing Christmas carols at senior complexes.