



SSCA Board Meeting
Wednesday, Dec. 7, 2022 7:30 pm

APPROVED MINUTES

Present: June Bergman, Jérémie Bourqui, Karen Bradshaw, Scott Chomistek, Patrick Crampton, Cydney Elofson, Jeremy Gukert, Karen Kirnbauer, Margaret Livingston, Monique Tambay-Roest, Kay Wilford

Office Staff: Sara Gauthier, Rita McMillan

Guests: Heather Gibbons, Kelly Kay, Rachael Walker

Notes taken by: Monique Tambay-Roest

1. Introductions

Cydney

Called to order at 7:32pm

2. Land Acknowledgment

Monique

Monique read the land acknowledgement

3. Approval of meeting agenda

Cydney

Cydney shared the late additions, Kay moved to approve the agenda as presented, Karen B. seconded, Motion carried.

4. Approval of Nov. 2022 meeting minutes

Cydney

Jérémie moved to approve the Nov. 2022 minutes as presented, Jeremy seconded. Motion carried.

5. PSAC Report (20)

Rachael Walker

The minimum number of instructional hours students must receive over the school year in order to qualify for Program Unit Funding (PUF) have recently increased. Typically the preschool has 2 -3 students per year who receive PUF, this year 6 students qualify for the support. The hours currently provided by the 4-year half day program fall short of the 400 educational hours for children with severe speech/ language delays and 475 for children with mild - moderate delays (these hours include therapist groups and hours from Foothills Creative Beginnings). The PSAC and teaching staff are proposing that the SSPS increase the hours of instruction to help students in need meet the minimum threshold of educational hours. Fees and instruction time for the 2022/23 school year have already been approved and cannot be changed. The SSPS increased instructional time by 15 minutes/ day, but Foothills Creative Beginnings is currently providing the additional 30 minutes needed prior to the start of classes. To help students meet the current PUF thresholds, the SSPS is proposing class time be increased by 30 minutes per day (4-year half-day 3 hours vs. 2.5, 3-year half-day 2.5 vs. 2 hours).

Four different 2023/24 budget scenarios were presented:

The PSAC, Rachael, Deb, Sara, and Cydney have all reviewed the budget, and they recommend scenario 4. Rachael shared that since the beginning of the 2020 Covid-19 pandemic they have seen an increase in speech and developmental delays in young children, as well as increased mental health concerns.



Cydney moved that the SSCA approve Scenario 4 of the 2023/24 SSPS Budget, Scott seconded. Motion carried.

6. Acknowledgment of Written Board Reports Submitted **Cydney**

- a. BGSS (June), NPC (Heather Gibbons), SSCA Office Report (Sara), WinterSpace (Karen B.), Counsellor's office (Permit and Development changes, Nadia Friesen), Parks for Paws (Margaret), 2021/22 Financial Statements (draft - Scott), Preschool Budget (Deb)

7. Guest Reports

- a. NPC Report

Heather Gibbons

Heather highlighted the Risk Update to Council from her report, for the fiscal year ending Aug. 31, 2021 in financial, operational, and facility health ratings.

8. Executive Committee Updates

Cydney

- a. AGM Update

The 2022 AGM is Thursday, January 12, 2023 at 7:30 in person. Cydney announced that Jeff Ball has stepped down from the Board.

9. Financial Reports

Scott

- a. November 2022 internal F/S

Scott reviewed the November 2022 internal f/s. Scott moved that we approve the Nov. 2022 f/s as presented, Jeremy seconded. Motion carried.

- b. 2022/23 SSCA Budget

Scott moved that we approve the 2022/23 SSCA budget as presented, Patrick seconded. Motion carried.

- c. 2021/22 Year-end financial report

There was a brief discussion as to whether or not it is possible to defer the \$100,000 grant from the Crowchild Twin Arenas to the 2022/23 fiscal year. Scott will follow up with Jeremy and auditors about the CTA stipulation that the funds must be used for hockey/ rink programming expenditures.

Note: On Dec. 19, 2022, Scott provided the following update to the Board via email:

"As discussed at the board meeting, we followed up with the auditor on potentially deferring the Crowchild Twin Arena revenue for \$100K. In discussions with Jeremy on the documentation and true nature of the funding, it seems that deferral of the funding isn't really an option. So no changes to the financial statements as I had presented."

Scott moved to approve the financial statements for the August 31, 2022 year end, Patrick seconded. Motion voted on and carried via email on Dec. 21, 2022.



SSCA Board Meeting
Wednesday, Dec. 7, 2022 7:30 pm

Business Arising from November 2022 meeting

New Business

10. Winterspace

Karen B.

Karen B. provided a brief update on the Winterspace committee. A survey completed in the spring/ summer indicated that community members in general would support a Winterspace project with an emphasis on providing a new gathering space with a focus on horticulture and agriculture. The sub-committee has lost the majority of its members, Kay, June, and Karen B. being the only members remaining. Consensus among the Board is that we would be interested in seeing the sub-committee continue to explore the idea and pursue potential committee members and volunteers from individuals who responded to the survey.

11. Next Board Meeting

Cydney

- a.** Board Meeting Wednesday, January 4, 2023, 7:30pm

Thank you Sara for her amazing work on social media! The office still needs volunteers for the Hello Winter Celebration, if you are able to help out, please contact Sara.

12. Adjourn

Kay moved to adjourn the meeting at 9:23pm.