



MINUTES

Present: June Bergman, Darren Bourget, Jeremie Bourqui, Karen Bradshaw, Scott Chomistek, Jennifer Dotchin, Cydney Elofson, Jeremy Gukert, Karen Kirnbauer, Murray Scotton, Monique Tambay-Roest, Kay Wilford

Office Staff: Sherry Gavlin, Deb Hall, Rita McMillan

Guests: Heather MacKay, Brigitta Olsen-Diehl, Michael Smith

Notes taken by: Monique Tambay-Roest

1. Introductions

Cydney

Meeting called to order by Cydney at 7:31.

Quorum confirmed by Cydney. Cydney welcomed Heather, Brigitta, and Michael to the meeting.

2. Remarks from the Chair

Cydney

3. Approval of meeting agenda

Cydney

Jeremy moved to approve the January 2021 Agenda as presented. Karen K. seconded. Motion carried.

4. Approval of December 2020 Minutes

Cydney

Jeremy moved to approve the Dec. 2020 minutes as amended, Jennifer seconded. Motion carried.

Note: On January 11, 2021, via email Karen B. moved to approve the minutes from the Dec. 4, 2020, Special Amendment Resolution as presented. Monique seconded. Motion carried.

5. Acknowledgment of Written [Board Reports](#) Submitted

Cydney

- a. EGG (Kay), Traffic and Safety (Jérémie), Pump track (Karen B.), CPS, NPC (Heather), BGSS (June), Preschool (Brigitta), Outdoor expansion and rinks (Jeremy), Winterspace (Karen B.)

6. Guest Reports

- a. NPC Report

Heather MacKay

- i. See Board Reports

There are some new grants available, see Board Reports. Applications for Q4 of the City of Calgary COVID-19 Relief funding opened on Monday.

- b. Preschool

Brigitta Olsen-Diehl

The preschool board and teachers are very thankful for how smoothly the first half of the preschool went and the extra recognition at Christmas. There have been no cases of Covid in the preschool so far. There are 5 new students in the 3year program. Registration for 2021-22 will be starting in January, there is already significant interest. The virtual open house is on Thursday, Jan. 14.



7. Executive Committee Updates

a. Nominations Committee/ AGM overview

Jenn

June, Karen B., Karen K., Darcie, and Kay are all standing for re-election. Jenn received an application from Brian Pshyk. Brian is very engaged in the community, he helps flood the rinks, and administers the Silver Springs Virtual Front Porch group on Facebook. He has previously served on a CA and his role was to review community development permits. Jennifer and Jeremy met with him, there was discussion about potentially using his experience running a Facebook group, to benefit the SSCA on social media.

AGM: during the AGM the members standing for election will have 2-3 minutes to introduce themselves and to discuss their background, and their work on SSCA. Michael explained the voting mechanism. All questions will be brought up onto the screen as a poll, members click on their vote and at request of the chair, results can be shared after the vote. For households with two voting members, each member will have to register with separate email addresses, and sign in individually. Board members will be elected individually, not as a slate. There will be seven names on the ballot, each member can vote for up to seven directors. This process is consistent with the secret ballot process used in previous AGMs.

Michael ran a sample poll for the Board: it's official, dogs are better pets than cats :)

The results when shared are anonymous.

There was a discussion about amending the agenda at the AGM to move the vote to the beginning to ensure members are engaged at the start of the meeting, rather than later. Cydney and Monique will discuss offline.

Jennifer thanked Jeremy for his help with the Nominations Committee.

8. Financial Reports

Scott

a. December 2020 internal F/S

There was discussion regarding how best to distribute the audited financial statements prior to the AGM. Scott and Cydney will discuss offline. Heather stated that other communities are sending the agenda, financial report, and president statements only to those registered for the meeting, and then sharing with the rest of the membership after the AGM.

As of Dec. 31, 2020, the CA has brought in revenue of \$16,119.19. The preschool received \$42,604 in grant funding. Expenses have been lower than anticipated and there was a subsidy that was unexpected, resulting in a \$45000 surplus.

The CA currently has \$ 96,652.71 in unencumbered cash.

Scott moved to approve the Dec. 2020 internal F/S as presented, Kay seconded. Motion carried.



Business Arising from November meeting

New Business

9. Building Addition: Quotes

Jeremy

Jeremy received quotes from three companies for the work needed to complete the tender package for the building expansion, see the [board reports](#).

There was a quick discussion regarding where the funds would come from for these expenses. It would initially come from Casino funds, once we have the quote there are grants we can apply for including an engineering grant from the City. The City of Calgary has a new facility operations individual, Heather can introduce him to Jeremy, and Rita.

A question was raised as to whether or not the CA is considering retro-fitting for energy efficiency, solar panels, etc? Karen B. will connect with Jeremy offline regarding her questions. The drawings have not yet been altered to add floor space to the second floor (removing the zamboni parking space), any changes will be shared with the Board for approval before the tender package is finalized. The current quotes are good for 30 days. Steven (the architect), can have changes to the drawings ready for the February Board meeting. A question was raised about adding the Winterspace to the addition, this discussion will need to be in a separate meeting. The motion to approve the funds for the completion of the tender package has been tabled until February, to allow discussion about the Winterspace. Jeremy will ask for an extension on the quotes.

10. Next Board Meeting

Cydney

- a. Virtual Annual General Meeting, Thursday, Jan. 14, 7:30pm

In the AGM, all mics will be muted by default, Michael will unmute mics for attendees recognized by the chair. The waiting room will open up approximately 45 - 60 minutes prior to the meeting to ensure there are no issues signing in.

- b. Board Meeting Wednesday, Feb., 3, 2021, 7:30pm

11. Adjourn Murray adjourned the meeting at 8:53

Cydney thanked Murray for his many years of service (16!!!) to the Board and the Community. He served several roles in the CA, and consistently volunteered at all the community events. His sense of humour and his ability to raise difficult questions/ critical thinking will be missed.

Note: After the meeting on Jan. 6, Darcie Todd also tendered her resignation from the Board. Cydney shared the following thanking Darcie for her service: Darcie has contributed a great deal to the SSCA over her term, including the development of a Communications Plan, work on the new website and helping this team convert to Google Suite. As a result, we are able to collaborate more effectively than ever before, and we are in a much better position to facilitate Board succession. I know you will join me in thanking Darcie for her hard work for the community of Silver Springs and wishing her the very best in her future endeavours.