



SSCA Board Meeting
Wednesday, April 5th, 7:30 p.m.

APPROVED APRIL MINUTES

Present: Jon Mayhew, Monique Tambay-Roest, Erika Lazzarotto, Cydney Elofson, Kay Wilford, June Bergman, Lily Oakenfold, Jeremy Gukert, Scott Chomistek, Patrick Crampton, Lynda Paananen

Regrets: Margaret Livingston, Karen Bradshaw, Jérémie Bourqui, Karen Kirnbauer, Rita McMillan

Absent: Nadia Friesen

Office Staff: Sara Gauthier

Guests: Heather Gibbons, Chelsea Scalzo, Cst. Dustin Williams, Marny Paul

Minutes taken by: Lily Oakenold

1. Introductions

Patrick

Patrick welcomed everyone at 7:33 PM.

2. Land Acknowledgement

Monique

Monique read the Land Acknowledgement.

3. Approval of Meeting April Agenda

Patrick

Cydney moved to approve the agenda as presented. Kay seconded. Motion carried.

4. Approval of March 2023 Meeting minutes

Patrick

Patrick noted the link to the March 2023 Board meeting minutes was linked to February 2023 minutes.

Everyone received the March 2023 minutes.

Patrick moved to approve the March 2023 meeting minutes as presented. Seconded by Monique. Motion carried.

a. Appointment of New Officer

Cydney

As Cydney Elofson has stepped down as President, Patrick is officially to proceed as President, sharing this role with Jeremie Bourqui.

It was moved by Monique Tambay-Roest to remove Cydney Elofson as President, and have Patrick Crampton be President. Seconded by Kay Wilford. Motion carried.

It was moved by Monique Tambay-Roest to remove Cydney Elofson from SSCA Board of Directors signing authority. Patrick seconded. Motion carried.

It was moved by Monique Tambay-Roest to add Patrick Crampton to the SSCA Board of Directors signing authority. Kay Wilford seconded. Motion carried.

5. Remarks From the Chair

Patrick

Patrick thanked the Board for this opportunity which he will share this role with Jérémie. He noted that should anyone need their involvement, they will be connecting on a weekly basis. He asked the Board to copy emails to Jérémie as well as himself.

6. Acknowledgement of Written April Board Reports Submitted:

Seniors Engagement: Kay noted the Seniors Engagement had a very successful Meet and Greet, with 24 in attendance. Kay asked if there could be any monies allocated to Senior Engagement. It was noted that as

Karen K. is not present, a recommendation from her on what her monetary needs are could be addressed at next month's Board meeting. There was a discussion on the best process to use for funding events and it was agreed that Senior's Engagement could use the existing process of submission of receipts for the modest expenses expected to be incurred. Should there be a larger funding need, the Board will discuss at a future meeting.

Remaining report - as submitted. Patrick thanked Kay for this report.

Edible Gardens (EGG) Report - as submitted. **April Office Report** - as submitted (Motion to apply for outdoor rink lighting replacement noted in New Business). **Outdoor Spaces - CTA Report** - as submitted. **BGSS report** - as submitted. **Yoga in the Park report** - as submitted.

7. Guest Reports:

a. NPC Report

Heather Gibbons

Heather noted the Blue Cross Built Together Grant, which involves outdoor structures such as outdoor rinks, playgrounds, will open on May 15, 2023. The Community Facility Enhancement Program (CFEP) and the Community Initiatives Program (CIP), are both familiar to Community Associations. Enmax Energizing Spaces Fund should show membership in the Federation of Calgary Communities, as is noted as submitted. There will be a City of Calgary annual community clean-up which involves annual pathways and river clean-ups as noted. Heather indicated if someone wanted to run an adventure, there is a link in her report for green space. Heather noted that the Board must sign off on the final report for the City of Calgary ING grant of \$12,000. That will be transferred from the SSCA to the SSRFF (Silver Springs Recreational Fundraising Foundation). The remaining report is noted as submitted.

There were questions related to parking permits that the City of Calgary owns and distributes, for some of the condos that have restricted parking, in relation to prices rising. Heather confirmed it shouldn't be an issue here.

Cydney confirmed that the SSCA received \$125,000. Grant for the CFEP in January 2023, which must be spent before the SSCA can apply for anything else under CFEP.

Patrick attended a Ward 1 Community Association President's meeting hosted by Counsellor Sharpe, who indicated that the Local Area Planning (LAP) process won't likely occur in Silver Springs until at least 2025. Heather noted they will be meeting with the planning and development committees and there will be a list of questions to garner clarification. Should Silver Springs fall into a future LAP process, it would be advantageous to have someone from SSCA who has this skill set to be involved. Patrick thanked Heather for her report.

b. CPS Report

Dustin reported zero break and enters, 12 car prowls, and 2 stolen vehicles. Silver Springs ranks 15 from the top for car prowling, which is relatively low. Social disorder and crime on the LRT will see more officers, in uniform, and in plain clothes, partnered up with transit on the LRT. Dustin noted that Counsellor Sharpe is a good advocate for safety. He noted that much of the crime is committed with the same people, as it results in catch and release. As Patrick suggested, Dustin will connect with Jon, who is heading Community Safety. There will be a presentation on how to contact the police and the process. Patrick thanked Dustin for his report.

c. PSAC Report

Chelsea Scalzo

Chelsea noted they had spring break last week and completed their space unit, enjoying the astrodome. They are getting ready for a spring fund-raiser and registration. The fund raiser will be in the SSCA newsletter. Registration for classes are full, with exception of 3 year old pm classes. Biggest check mark is for board recruitment, with 8 new keen members of the 11 on the Board. The Volunteer Coordinator is split in two, one

with the 3 yrs and one with the 4 yrs. Patrick noted that with the changes to the Executive Committee, that he and Jérémie would connect with PSAC in the near future. Patrick thanked Chelsea for her report.

d. Playground Report

Marny Paul

Marny noted her report, with the pertinent points:

- There is some time to spend the parks foundation monies,
- CFEP - have secured \$125,000. Grant from the province, and these funds must be used by September 30, 2024. Guy approved moving the building of the playground to April/May 2024.
- They are asking for an extension of the City of Calgary ING fund of \$12,000. And to be transferred from SSCA to the SSRFF.
- It was noted that there are two parts to motions that must be approved by the Board of SSCA regarding the signing off on the transfers of grants noted in the report. This will be discussed further between Rita and Deb, before the motions come forward. Marny and Cydney will meet with the pool people as well. Marny will develop the motions.

Remaining report as submitted.

There were no other questions on the submitted Board reports.

8. Executive Committee Updates

Patrick

Patrick noted that in relation to the minutes for the last meeting, it was agreed that any changes be submitted to Karen and Lily. Karen and Lily may elect to use the function on Google (suggestions) for submission of suggested edits to the minutes whereby Karen and Lily will accept or reject suggestions.

Lynda, Jérémie, Karen and Patrick met and the focus of the conversation was on the potential use of standing subcommittees within the Board that would clarify roles and responsibilities, effectively distribute work and serve as a mechanism for additional community engagement and future Board member recruitment. Patrick listed some examples of potential standing committees and introduced the concept of Terms of Reference for each Committee. Patrick and the Executive Committee will present the concept in more detail at the next Board meeting. June had some helpful suggestions.

9. April 2023 Internal F/S (January, February, March 2023)

Lynda

Lynda noted her submitted reports, indicating no outliers, with exception of salaries were down because they didn't include snowblowing. She noted memberships are up. Sara noted that there are prompts to apply for membership, every time someone applies to a program at the SSCA. Patrick noted other communities struggle with membership. Patrick indicated that Valley Ridge came up with a QR code distributed via Canada Post as part of a fund-raiser drive, which had a positive impact on their membership.

Lynda noted there is currently an obligation to approve financials monthly, though the timing/process doesn't always align when meetings fall at the start of the month. Lynda walked through the existing financial statements with a quick description of most elements highlighting that overall year to date performance is ahead of budget. Lynda commented further on the budget design process for several areas, such as preschool and sports, which operate based on a balanced budget, with a modest buffer. The pool is a major contributor annual budget and operates with a reasonable 'rainy day' fund in the event of poor weather or other unforeseen circumstances (i.e. major mechanical issue with

pump system). Lynda also noted that we have Casino funds in term deposits that are tentatively earmarked for the building expansion down the road.

Lynda then presented a new report format that shows year to date performance relative to budget and that also provides a forecast for year end outcome. The new format will be an important tool for Board members as it shows both where we're at and where we're indicatively headed. The additional forecast information should help to inform decisions in the event we are off track. The new report format also shows trends and helps to identify outliers that may require further explanation or analysis. Lastly, the new format should assist with the budgeting process in each subsequent fiscal year. Overall, the new reporting format will provide information and enable discussions and decisions so that we can be accountable to our members. Patrick thanked Lynda for her report.

Lynda moved to approve the January 2023 financial statement. Cydney seconded. Motion carried.

Lynda moved to approve the February 2023 financial statement. Monique seconded. Motion carried.

Lynda moved to approve the March 2023 financial statement. Patrick seconded. Motion carried.

It was suggested that if there is a financial committee and is approving f/s monthly, the f/s could be approved quarterly.

Business Arising from the Minutes

Patrick

Amendments: On January 6, 2023, the Board approved via email the vote of the donation of \$12,000. from the City of Calgary, received in October, 2022, destined to the SSRFF.

It was moved by Patrick Crampton to move these funds from the SSCA to the SSRFF (Silver Springs Recreation Fundraising Foundation), seconded by June Bergman. Motion carried.

It was moved by Patrick Crampton that the February 2023 Board minutes correct SSORFF to read SSRFF. Seconded by Cydney. Motion carried.

New Business

It was moved by Jeremy to make an application for energizing spaces grant to obtain LED lighting for the outdoor rink replacement, up to a quote of \$11,000. Scott seconded. Motion carried.

Jeremy noted that this was just for the material, as Jon has kindly volunteered to put in the LED lighting.

10. Next Board Meeting: Wednesday, May 3, 2023 @ 7:30 p.m.

11. Adjournment by Kay.

12. Roundtable (in house)