



Board Meeting
Wednesday, May 5, 2021 7:30 pm

APPROVED MINUTES

Present: June Bergman, Jeremie Bourqui, Karen Bradshaw, Scott Chomistek, Jennifer Dotchin, Jeremy Gukert, Karen Kimbauer, Brian Pshyk, Monique Tambay-Roest, Kay Wilford

Office Staff: Sherry Gavlin, Rita McMillan, Brigitta Olsen-Diehl, Dustin Williams

Guests: Heather MacKay

Notes taken by: Monique Tambay-Roest

1. Introductions

Jennifer

Called to order by Jennifer at 7:32pm.

2. Remarks from the Chair

Jennifer

Per Cydney's email she will be taking a step away from the Board for a few months, Jennifer has agreed to step in as Acting President. Please direct any questions for Cydney to Jennifer.

3. Approval of meeting agenda

Jennifer

There was brief discussion regarding the latest most recent COVID restrictions and closures. Scott moved to approve the May 2021 Agenda as presented, Jeremy G seconded. Motion carried.

4. Approval of April 2021 Minutes

Jennifer

Kay moved to approve the April 2021 Minutes as presented, Jeremie seconded. Motion carried.

5. Acknowledgment of Written [Board Reports](#) Submitted

Jennifer

- a. Edible Garden Group (Kay), Botanical Gardens (June), BGSS OLA: "Park" Working Group Report (Jeremie), Preschool (Brigitta), Pump Track (Monique & Karen B.), NPC (Heather), Community Safety (Jeremie), Counsellor's Report (Ralph), CTA, Outdoor Rink, Development, & SSCA Addition (Jeremy)

- b. Questions arising from Board reports

Jennifer

6. Guest Reports

- a. NPC Report

Heather MacKay

LOC Boundaries: Heather has ordered the map and has a meeting tomorrow (Thursday) to discuss the process to formalize the LOC expansion for the pump track. The site planning has been approved by Parks, and the Site Planning Committee has advised that work on the pump track can begin prior to the LOC being completed. Work will be expected to follow the requirements of the current LOC, all conditions including permits are the responsibility of the CA. Parks will require a work schedule for the track, as Urban Forestry will need to visit the site between excavation and building. Under current City of Calgary COVID-19 restrictions, the pump track committee is allowed to work as long as all public health orders regarding distancing, sanitizing, and masking are followed. Bystanders will not be allowed to gather to watch the work. The site needs to be authorized by Parks, Urban Forestry, and the



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Joint Use Committee.

There was a question as to whether or not it was feasible to begin building the pump track the weekend of May 15 & 16. Guy has given the SSCA permission to proceed, and Heather has drafted the letter requesting the LOC expansion on behalf of the SSCA. Monique will provide Heather with a copy of the minutes with the motion approving the proposed boundary change. There is still a local State of Emergency in place for the City of Calgary, Heather will follow up with a contact from AB BizConnect to clarify if the pump track build days are included in the 5-person outdoor gathering restrictions. As of May 5, the pump track build days have been postponed to at least May 29 & 30 to ensure full compliance with all COVID-19 protocols.

Monique and Karen B. said a big thank you to Heather for everything she has done for the pump track, she has gone above and beyond to help get the pump track approved.

Heather spoke to Rita and would like to nominate the SSCA Board of Directors for a community leader award from Alberta Parks and Recreation and she requires our permission from the Board to nominate us. The Board gave Rita consent to nominate the Board of Directors. Thank you Heather!

b. Calgary Police Service (2)

Cst. Dustin Williams

Compared to last month there has been a downward trend in crime related activity in Silver Springs. There were 4 vehicle thefts (down from 9), two of them related to catalytic converter thefts, one related to gas theft. These numbers may increase as summer begins if the price of gas remains high. There have also been several license plate thefts, CPS is reminding individuals to check their plates, thieves have been switching plates with plates from stolen vehicles. There were two break and enter incidents, one was through a detached structure and one through a basement window. There were 3 assaults (up from 1) primarily linked to the increased stress of the ongoing COVID pandemic.

The BGSS has experienced broken locks on the garden sheds and individuals climbing up onto the tops of the sheds; these activities have been reported to CPS. Dustin will follow up to determine why these reports were not included in the monthly statistics.

c. Preschool (2)

Brigitta Olsen-Diehl

The preschool is transitioning to a new Board for the 2021-22 school year, 8 of 14 members are stepping down. The PSAC continues to have strong leadership, and is working on building up a new virtual presence in response to COVID to help ease communication, including new preschool email addresses. The plant fundraiser went well, and sold out quickly! As cases continue to rise, the preschool is able to remain open, but parents have been reminded to continue to remain vigilant. After four years Brigitta is moving on from the preschool Board and



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this will be her last CA meeting. Brigitta thanked the Board for all of their support and help to get the preschool up and running this past year.

7. Executive Committee Updates

Jennifer

The pool is set to tentatively open June 19.

Moving forward, each sub-committee will appoint one Board member to be the liaison between Heather and the sub-committee. This will help minimize duplicate emails and streamline communication.

Rita and Deb have an Excel master spreadsheet with all of the grants and which committee is applying for each one. Before a subcommittee can apply for a grant on behalf of the CA, they need to reach out to Rita and Deb.

8. Financial Reports

Scott

a. April 2021 internal F/S

The SSCA continues to remain in a good financial position, there is \$62,341.70 in unencumbered cash available. Scott moved to approve the April 2021 internal financial statements as presented, Kay seconded. Motion carried.

Business Arising from April meeting

9. Pump Track Update

Monique & Karen B.

a. [COVID Compliance Plan for Build Days](#)

Monique and Karen asked the Board to review the COVID Compliance Plan for Build Days and send any feedback to Monique. Heather will send a Waiver template to Monique that includes a FOIP statement. One of the sub-committee volunteers (Don Yuen) is coordinating the First Aid kits (on loan from the Calgary Mountain Bike Alliance).

10. BGSS OLA "Park" Working Group Report

Jérémie

There was a brief discussion as to whether or not the SSCA should take a more active role within the BGSS. Kay has joined the BGSS Board as an SSCA representative. The Working Group recommends the development of a Multi-User Standing Committee (MUSC) that can follow through on the recommendations of the Working Group, including rebranding the BGSS as a multi-use park. The MUSC could be a subcommittee of the SSCA Board (motions will be brought forward in June). Terms of Reference (TOR) would need to be developed outlining the role of the MUSC. Jérémie asked that everyone read the report and send their comments to him. Jérémie thanked the community members who served on the Working Group.



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New Business

11. Winterspace

Winterspace Committee Members

a. Winterspace Briefing Report

- i. The sub committee for developing Winterspace requests permission to use the resources of SSCA to engage with the community in the planning for Winterspace

The Winterspace ad-hoc committee submitted a report outlining different locations within the community they are examining for the Winterspace greenhouse. The committee would like to survey the residents of Silver Springs to determine if there is an appetite in the community for such a project. This feedback would help inform decisions such as site proposal, size, proposed function, and type of space the community would support. There was discussion that if the survey is shared via SSCA communication channels it could be interpreted as an indirect endorsement of the project before the full feasibility study has been completed. The committee will work instead with Brian to help share the survey to the wider community once it has been created. Jenn has offered to help June with the survey development.

12. Wayfinding Project

Karen K. & Monique

Monique has stepped back from spearheading this project. Karen K., Dominika Shetler, and Jen Malzer will head the project and Monique will continue to help in a less active role. There was a discussion regarding which signs the Board would like to see included in project, suggestions included:

- SSCA building
- Pool, pump track, and outdoor rink
- BGSS
- Bowmont Park
- Fire Hall
- Dale Hodges Park
- EGG
- Water Fall Valley

There was a discussion as to whether or not QR codes could be added to the signs to direct interested individuals to the appropriate websites or map coordinates. Heather will share a community scan that has been completed recently for additional ideas/ suggestions. Jeremy suggested using leftover puck board for the signs.

13. Next Board Meeting

Jennifer

- a. Board Meeting Wednesday, June 2, 2021 7:30pm



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14. Adjourn

Kay adjourned the meeting at 9:13 pm

Email Vote

On May 27, 2021 the following motion was voted on via email:

Scott moved to approve the May 2021 Silver Springs Community Association Updated Business Plan and Related Appendices as presented, Monique seconded. Motion carried.