



Minutes

Present: Darren Bourget, Karen Bradshaw, Scott Chomistek, Jennifer Dotchin, Cydney Elofson, Jeremy Gukert, Karen Kirnbauer, Muray Scotton, Monique Tambay-Roest, Kay Wilford

Guests: Jérémie Bourqui

Office Staff: Rita McMillan, Sherry Gavlin

Minutes taken by: Monique Tambay-Roest

1. Introductions

Cydney

Called to order at 7:35 by Cydney

A few people are having trouble accessing the Google documents and suite.

2. Remarks from the Chair

Cydney

3. Approval of meeting agenda

Cydney

Scott moved to approve the January agenda as amended (added Approval of Minutes), Murray seconded. Motion carried.

4. Approval of Dec. 2019 minutes

Karen K. moved to approve the December 2019 minutes as presented, Kay seconded. Motion carried.

5. Guest Reports

a. NPC Report

Heather MacKay

Heather was not in attendance but emailed a report (see Appendix)

6. Financial Reports: Dec. 2019 internal F/S

Scott

As of Dec. 31, 2019, revenue is tracking ahead of expected. We have casino funds left over from 2016, the SSCA has applied for an extension in order to use the funds for the outdoor expansion. We currently have \$53,494.83 in available cash.

Scott moved to approve Dec. 2019 internal financial statements as presented, Jennifer seconded. Motion carried.

7. Operations Reports

a. Office report

Rita and Sherry

Rita: The SA signed with DNE Resources as of Jan. 1 for electricity and gas. The contract can be cancelled at any time. The new fridge arrived and was installed in mid-December. The energy audit suggested the fans should be turned off at night, but there are concerns about potential carbon monoxide (CO) build up. We are looking at expanding the CO monitoring system on the second floor.

Sherry: The preschool open house is next Thursday (Jan. 16). Registration opened Jan. 7 to PSAC members, Jan. 14 for backpack families, Jan. 16 for grandfathered families, Jan. 20 for Silver Springs residents, and then will open up for people outside of Silver Springs. Board members were having

trouble using the online registration, Sherry will follow up with IT to sort out before next registration dates open up. Scott will reach out to PSAC to clarify the roles of Board vs. PSAC in building up reserve fund. The preschool had a surprise licencing visit, and everything went well. Free tax clinics to be hosted at the Community Centre booked for March and April. Rita applied for 3 dates for Community Clean Up, will keep the Board posted.

b. *Preschool report*

PSAC

See update from Sherry in Office Report

8. Committee Reports

a. *Executive Committee Update*

Cydney

The Executive did not meet in December

i. *AGM discussion*

Nominations committee update: Darren followed up with a community member possibly interested in joining via email, but did not receive a response. Jeremie Bourqui is the only new candidate standing for election. The agenda for the AGM was discussed, Monique will follow up with Jason Copping (MLA) and Heather to determine if they are attending AGM. Jennifer will reshare the minutes from the 2018 AGM. Monique and Cydney will complete and share the agenda with the Board ASAP. Darren will speak on behalf of the Nomination Committee and introduce each person and explain the voting process. The 25th person to arrive at the AGM will get a free 2020-2021 membership. Quorum is 25 registered members. Ike Zacharopoulos from Scenic Acres (VP) will act as scrutineer for the election. The scrutineer counts, reports the results, and then destroys the ballots. Ike will need to move at the AGM to destroy the ballots. The AGM starts at 7:30, Cydney has asked Board members to arrive at 7:00 (in the Sunrise Room).

9. Association Initiatives

a. *Social Media*

Darcie

i. *Communication Plan review and discussion*

Darcie was unable to attend the meeting. The Communication Plan was sent out prior to Christmas. Tabled for February so Darcie is able to present.

b. *Membership*

Karen B.

Prior to Christmas the Executive approached Karen B. about putting together a welcome basket for the families moving into the Habitat development. The first families should be moving in in early February. Karen will continue to work on putting together the baskets.. Cydney suggested including: a free annual membership (one year, 2020-2021 and end of 2019-2020), a brochure outlining the SSCA programs, and a pool coupon (Rita will work out details). Karen B. will approach Mitillini's, Little Caesars, and other local businesses for donations. Murray moved that the SSCA give up a maximum of \$400 to purchase welcome baskets for the 8 families moving into building one of the Habitat for Humanity housing, Monique seconded. Motion Carried. Cydney will include a welcome letter from the Board. Karen B. will draft a letter for donations.

c. *Communication Strategy*

Darcie

No update

10. Community Initiatives

a. *Seniors Engagement*

Kay

No update

b. *Seniors Housing*

Karen K.

Karen provided the following update from her Dec. 10 phone call with Michael Carnegie

He was not aware that the project needed to be not for profit to get around seeking the land for market value. He would look into that with the COC Law Dept., but it may take some time as they have cut staff.

Agencies the COC Real Estate and Dev. Dept. spoke to:

- 1. Statesman -Garth Mann -visited the Montrose, a 169 suite steel and concrete building in Fish Creek. P 3 rated. Long term leased property. Interested in our project.*
- 2. Brenda Stratford Foundation - Mike Conroy CEO*
- 3. Rivera -for profit- Scenic Acres*
- 4. Silvera -Lorne Robertson - mildly interested*
- 5. United Active Living - for profit*
- 6. Covenant Care -Aullaudin Merdi - P3 model. St. Marguerite Manor, Holy Cross Manor in Evanston, St. Theresa in Redstone*
- 7. Met with AHS- Tracy Wayne -manager of patient capacity.*
- 8. BOBHA- Bishop O'Byrne Housing Association -Carroll Place by St. Luke's Church*

He was aware that Statesman is getting a Not For Profit division of their company.

Stated the Alberta Conservative Government is interested in Not for Profit.

I tried to touch base with Jason Luan and was redirected to his long time assistant Byron Price.

Numerous phone calls and voicemails back and forth with no success. I will continue to try to connect with him.

c. Community Safety

Monique

There was a discussion re. SS Rd. and Silver Valley bylaw concerns (re. parking) and layout/ lack of cross wall (Traffic Safety Request). Monique and Jeremie will connect with Karen B. to direct concerns appropriately.

11. Facilities

a. Development/ approvals

Murray

Permit request for a renewal of a home-based business, no issues

b. Facility and Rinks

Jeremy

Facility Expansion: we are waiting for the DSPP, we will then be ready to reapply for the development permit. It should then be approved and then go into advertising for 2 weeks. Jeremy will provide a separate update at the AGM. Rink: the rink got two new sweepers, they are working very nicely. The rinks have been doing well and very busy this year.

c. Outdoor Pool

Cydney

Cydney attended the COSPA Christmas party. COSPA has asked if the Board can appoint some directors to sit on the COSPA Board. Murray moved to appoint Rita and Cydney to serve as the SSCA representatives on the COSPA Board, Kay seconded. Motion carried.

12. Community Spaces

a. Bowmont

Monique

No update

b. BGSS

June

June was unable to attend the meeting but provided the following update:
New signage has been ordered for the garden to be installed for the Spring.
We are applying to the Calgary Foundation for a grant to improve the entrance of the garden(near the ball diamond). Deadline February 15.
Garden planning and refresh will begin in February.
Strategic Planning for the garden will begin with the board on January 14.

- c. *Edible Gardens* **Kay**
No update
- d. *Playgrounds* **Darren**
No update. Cydney and Darren will meet to discuss.

13. Affiliates

- a. *Norwest Soccer* **Murray**
Cydney hasn't been able to meet with Jim yet.
- b. *West Valley Softball* **Murray**
Registrations have just started. The pitching clinics are full and start Jan. 15
- c. *Guides/ Scouts* **Scott**
No update
- d. *Crowchild Twin Arenas* **Jeremy**
There was a Christmas party for the staff and board members. The CTA Board hired Tact HR for the salary review which is ongoing. The next board meeting is on Feb. 7.
- e. *Crowchild Hockey Association* **Darren**
Hockey Calgary is appealing the decision to award costs to Crowchild Hockey Association. There has been a lot of disciplinary actions required this season (ref. abuse, etc.). The next meeting is next week.

14. New Business

Karen B. raised the question "Are parents of children participating in dance programs at the CA required to remain in the building for the duration of the program?" There is a concern that some parents are not picking their children up on time at the end of dance class. Since the dance classes are run by the CA, therefore we (CA Board) need to clarify expectations. For younger classes, the instructors do not take children to the bathroom, there are concerns that if a child gets injured and is upset, needs/ wants parent, and the parent cannot be reached. There was a discussion regarding what the age cutoff for parents or a responsible adult to remain at the community centre during dance class. Do we institute a fine for late pick ups? Cydney will look into what other programs are doing (for comparison) and bring forward to the Board for February for discussion.

Pop-Up Skating party: Jeremy will organize for February. There is some money left from the Coop gift card from the Pumpkin Walk (Karen will give to Jeremy). Jennifer will post on social media day before.

15. Next Board Meetings

Cydney

- a. AGM Thursday, January 16, 2020 7:30pm
- b. Wednesday, February 5, 2020 7:30pm

16. Adjourn

Murray adjourned meeting at 9:04