



## Minutes

**Present:** June Bergman, Darren Bourget, Jérémie Bourqui, Karen Bradshaw, Scott Chomistek, Jennifer Dotchin, Cydney Elofson, Karen Kirnbauer, Murray Scotton, Monique Tambay-Roest, Darcie Todd, Kay Wilford

**Guests:** Erin Oleson, Jillian Ranks, Tavis Settles, Cst. Dustin Williams

**Office Staff:** Rita McMillan, Sherry Gavlin

**Minutes taken by:** Monique Tambay-Roest

### 1. Introductions

Cydney

Cydney called the meeting to order at 7:30  
Round of introductions for the guests

### 2. Remarks from the Chair

Cydney

### 3. Approval of meeting agenda

Cydney

Added BGSS email to Safety discussion and, the approval of previous minutes. Kay moved to approve the agenda as amended, Scott seconded. Motion carried.

### 4. Approval of January 2020 minutes

Jennifer moved to approve the January 2020 minutes as presented, June seconded. Motion carried.

### 5. Guest Reports

#### a. Councillor's Report

Ralph Smith

Ralph was unable to attend, he emailed the following update to Monique:

City Council approved a \$ 30 M tax relief for business owners

Calgary Police have made changes to impaired driving checks

Fencing is going up in Bowness Park (part of Stoney Trail ring road construction), more details to follow from Alta Transportation and Parks next week. Here's the current info –

- Fence will be up until the construction project is complete (estimated 2 years)
- Small portion of the park is closed as access is needed to construct the bridge and provide supplies.
- Agreements and arrangements have been agreed to with Calgary Parks/AT/and the contractor. Arrangements continue to be tweaked as we get closer.
- **Bowness Park and its assets will be restored to original or better condition**
- Park will be closed for at least two weeks this spring to facilitate stockpiling for south side river coffer dam. Other activities (large cement pours etc.)
- This route is the most cost effective option
- Signage will be set up when we have a confirmed timeline.
- Traffic and deliveries are scheduled to occur when park traffic is traditionally low.

Monique will prepare and share the information to be shared in the Silver Springs Spirit and via social media.

b. *CPS Report*

**Cst. Dustin Williams**

The CPS ran Operation Cold start last month targeting car thefts (unoccupied vehicles left running with keys). During the campaign Silver Springs only had 1 car theft and 3 car prowlings (reported).

**6. Community Safety**

Monique provided an update on the Community Speed Watch program, Jérémie and Monique requested 5 locations, we are waiting for notification of the locations and dates that have been approved.

*Building Safer Communities Block Watch Program (Tavis Settles):* The group uses social media, primarily Facebook to collect information from community members. It is then shared with the Community Resource Officers or Digital Media officers. In turn, the group is able to receive information from the CPS, when appropriate, as to what follow-up has occurred. 14 communities (almost 9000 individual members) are part of the Block Watch program, with almost 80 sub-groups based on geographic location. Tavis was able to share success stories of individuals being caught in live-time due to information from the Facebook group. Anecdotally they are seeing more community engagement, people know each other, they are working together to advocate for community, and more kids are playing in the street, etc. The Building Safer Communities Block Watch Facebook is a closed group, potential members are vetted prior to being approved. The Facebook groups are heavily monitored by volunteer moderators regarding what is and is not allowed to prevent nuisance complaints or inaccurate information from being posted. The Facebook groups tend to be very engaged, with a high response rate. 5-year rolling stats from CPS have shown a decrease in breaking and entry cases compared to areas that are not part of the Block Watch program. There was a discussion regarding possible privacy concerns. Photos including license plates are allowed to be shared within the shared group if they are taken in public areas (i.e. on the street). The group has been vetted by both lawyers and the CPS and has a lawyer on retention. Group members cannot make untrue statements or single an individual out. Tavis and the administrators/ moderators flag posts and liaise with the CPS and make a group decision as to whether or not a post should be sent to the CPS if they haven't already been informed. Tavis is willing to present at the next community engagement night. Monique will follow-up with Dustin and Tavis should the SSCA decide to proceed. The Block Watch program will not set up a community Facebook group of the CA is not on-board. Board members should email Monique any questions for Tavis.

**7. Social Media: Communication Plan**

Darcie introduced Jillian Ranks from the MRU Public Relations Management course. Darcie will send the link to Google site to the full Board again. Darcie and Jillian reviewed the communication plan for the board:

The SSCA is missing the communication infrastructure such as a Google Suite, which allows for more efficient internal communication. The overall goals of the communication plan are to increase engagement with local businesses, and to improve communication with a larger audience. The communication team will develop templates for various channels of communication including email, the Silver Springs Spirit and social media. The plan will give the SSCA a framework for how and when specific communication channels are to be used. This will provide the SSCA with a solid job description for future Directors of Communications.

Jennifer moved to approve the communications plan as presented by Darcie, Karen B. seconded. Motion carried.

Darcie will email the presentation to Monique.

## **8. Financial Reports: Jan. 2020 internal F/S**

**Scott**

The budget continues to track better than budgeted. The SSCA currently has funds from 2016, 2018, and 2019 casinos, the CA has applied to AGLC to carry over the 2016 funds. The funds are to be used for the outdoor space and building expansion. As of January 31, 2020 the SSCA has \$58,637.52 in unencumbered cash. Scott moved to approve Jan 2020 internal financial statements as presented, Monique seconded. Motion carried.

## **9. Operations Reports**

### **a. Office report**

**Rita and Sherry**

The SSCA held the 14th Annual Lego competition in January. There were about 130 entries, and about \$600 in raffle tickets were sold. The next Jellybean dance is Feb. 7.

Rita is completing the CIP grant for the sweepers, security system etc. On Feb. 24th the new security system is being implemented. It will take about five days to implement the new system and turn off the old one. The Development Site Service Plan is with the City of Calgary, Rita and Jeremy are still waiting for approval before the CA can begin the bidding process. Rita has emailed the pool staff from 2019 asking who is interested in reapplying, 6 of 9 are interested in returning, and she has 10 -11 applications already. Alberta Health Board has sent the SSCA a letter on a complimentary lead and copper assessment program for water testing in schools with kindergarten, 1-6 and preschools. Rita is going to follow up for more information.

### **b. Preschool report**

**PSAC**

PSAC approved to raise the tuition for the 4-year full day program from \$550 to \$615/ month. They are adding a \$30 materials fee in Sept. for all students (3 and 4-year). This will create a \$460/ month surplus. Registration and the open house were held in January. The 4-yr program is full, and the 3-yr program has 11 open spaces in the morning and 8 in the afternoon. About 50 people attended the open house (double from last-year). The 3-year olds have finished transportation and dance and they are starting their sharing days. The 4-yr classes had their winter play day in January, Dads and Dinosaurs night is in February. They have finished the 5 Little Monkeys theme.

## **10. Committee Reports**

### **a. Executive Committee Update**

**Cydney**

The Executive did not meet in January

#### **i. AGM discussion**

The AGM went well. Cydney, Scott, and Deb will explore moving the 2020 AGM to the end of November. The Executive will meet before the February meeting.

If anyone is seeking a change in role, please let Cydney know. Jeremie will step into the Director of Transportation and Safety role, Monique will continue to work with him.

## **11. Association Initiatives**

### **a. Membership**

**Karen B.**

Murray connected Karen with Habitat for Humanity, they have lent the SSCA their logo to use for letter requesting items/ gift cards, etc for baskets. Karen has received many donations, she is looking for 2-3 board members to help with basket drop-offs. Some families are willing to share their stories with social media. Kay, Murray and Cydney will help Karen distribute the baskets on Feb. 17.

Karen has been able to connect with an individual from the Bowness BIA, and learned about what it is and how it works. There was discussion about building a BIA in Silver Springs vs. developing partnerships with local businesses (i.e. a business membership for the SSCA).

## 12. Community Initiatives

### a. *Seniors Engagement*

**Kay**

Yoga in the Park is set to start on June 16 (6:30). It is sponsored by the Crowfoot YMCA. There is no cost, participants are expected to provide their own mat or towel. A question was raised about developing a Facebook page to share info/ updates (i.e. weather cancellations).

### b. *Seniors Housing*

**Karen K**

No update

## 13. Facilities

### a. *Development/ approvals*

**Murray**

There were 3 business applications received in January, no concerns (other than needing to add a 6-foot fence with privacy glass to a roof-top patio on a garage). A permit application for an addition was just submitted, Murray and Jeremy will have to review.

### b. *Facility and Rinks*

**Jeremy**

No update

### c. *Outdoor Pool*

**Cydney**

Rita will attend the next COSPA meeting and provide an update in Feb. Swimming lessons are organized with Silver Springs School already (K-6). St. Sylvester has asked for lessons in 2021 for gr. 3 & 4, Rita continues to work with their new principal to book a time slot.

## 14. Community Spaces

### a. *Bowmont*

**Monique**

No update

### b. *BGSS*

**June**

June emailed a report to Monique:

The Botanical Gardens has approval from the City of Calgary Parks for constructing an improved entrance. This will be located near the ball diamond and will become the main entrance.

To achieve this goal this year we are applying for 2 grants.

Calgary Foundation for the main construction

Calgary Parking for custom bicycle stands at each entrance (3)

We are initiating a group of fund raisers at present –

1. Engraved Brick Program - \$100.000 per brick, first 100 to go in the main entrance

2. Sponsored benches - \$2000.00

3. Sponsored picnic table - \$2500.00

4. Sponsored fruit trees \$250.00

5. Undesignated donations – we are creating an endowment fund

This month – Second session of Strategic Planning.

Next Month – AGM March 3, 7 pm SSCA Board Room

Garden Planning

Roll out of fund-raising campaigns

The BGSS has received a letter regarding dogs being off leash. The BGSS has always been an off-leash area, but does not currently meet city criteria for off-leash areas. A community member is concerned about the out-of-control dogs in the off-leash area. The BGSS has discussed these concerns in the past, and would like to discuss with the SSCA. The mix of dog users and other community members, i.e. artists setting up, is becoming problematic. This is a problem everywhere, but exacerbated in BGSS because it is a tight space (with structures). There was a discussion, is there a desire to change the designation to on-leash only? Could Bylaw set up in the BGSS and provide information? Jeremie will reach out to the city to inform them of the issue, and discuss possible next steps. Jeremie will get the criteria for an off-leash designation. Tabled for March.

c. *Edible Gardens*

**Kay**

First of speaker series starts in March. The poster is at the printer's and will be distributed throughout the community and community gardens in the NW. Phase 2 of the garden expansion starts May 2, the EGG is looking at applying for additional grants, including the Calgary Parking Authority. They are looking at installing a bike rack with a water area for dogs and stake to leash to. EGG is also looking at the Coop Community Spaces grant to remediate boxes due to tree root issues, they are looking at elevated boxes. The EGG is working on safety protocol, Kay will have it for the March meeting.

d. *Playgrounds*

**Darren**

No update

**15. Affiliates**

a. *Norwest Soccer*

**Murray**

Registration opened Feb. 1 there is about 120 kids registered

b. *West Valley Softball*

**Murray**

Registration is open and indoor preseason training has started at the Bearspaw Christian School

c. *Guides/ Scouts*

**Scott**

Monday Night Beavers had a skating night, built and raced Beaver Buggies, had a dinosaur fossil presentation, had a lego night to prepare an entry in the Lego Competition.

Scouts and Vents did a cross country ski day at Canmore Nordic Centre

Scouts regular meetings in the community center including a movie night with the cubs

Cubs in February looked at nutrition and proper clothing for cold weather as well as are now building their cub cars (pine wood derby) which they will be racing next week.

- 2020 Started with a trip to the Calgary Climbing Centre where Cubs learned to belay.

- Cubs applied Scoutcraft and their own ingenuity in building drying lines from material and equipment available in the meeting hall.

- The Scouts joined the Cubs for a viewing of "The Jungle Book".

- Cubs put Winter Skills into practice with a hike through Bowmont park and into Bowness.

Guides: No update

d. *Crowchild Twin Arenas*

**Jeremy**

No update

e. *Crowchild Hockey Association*

**Darren**

Hockey Calgary has reinitiated the boundary review. Fiona McDermitt Administrator for CHA resigning, will be replacing in spring.

**16. New Business**

Karen B has received a communications proposal from a parent (filmmaker) in the community who is willing to donate 3 hours of time. With drones they would be able to do a video representation of what the new building would look like. Karen will get more information and invite them to the April or May meeting.

Follow up from January mtg. Re parent supervision at SSCA during children's programs  
Cydney has spoken to the YMCA, MRU and the Scenic Acres CA, and is waiting to hear back from others. They all stated that they rely on their waiver and emergency contact information for all programs. The YMCA has a hard stop at 8 and under years old, if a child registered in an unparented class is under 8 years old, the parents do not leave the building. Cydney recommends doing the same for programs at the SSCA. If the parent is unable to be there, they are required to make a plan with another responsible adult. If the SSCA implements this policy, it will go into effect for all programs beginning in September. The policy committee will prioritize this policy and have a sketch for the March meeting for review.

**17. Next Board Meetings**

**Cydney**

- a. Wednesday, March 4, 2020 7:30pm

**18. Adjourn**

Murray adjourned meeting at 9:56