



**Silver Springs Community Association
Board Meeting
Wednesday September 5, 2018 7:30 pm**

Minutes

Board Attendees: Jeff Van Wyk, Scott Chomistek, Kay Wilford, Jennifer Dotchin, Monique Tambay-Roest, Murray Scotton, Darren Bourget, Marilyn Turner, Cydney Elofson, Karen Kirnbauer

Office Attendees: Rita McMillan

Guests: Brigitta Diehl

Absent: Jeremy Gukert, Stephanie Reid, Trish Wiegele

Meeting Notes by: Jennifer Dotchin, Board Secretary

DRAFT MINUTES

| # | Discussion | Notes |
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| 1 | Introductions | |
| 2 | Remarks from the Chair | <i>President Jeff Van Wyk called the June 2018 Silver Springs Community Association (SSCA) board meeting to order at 7:33PM after noting a quorum was reached</i> |
| 3 | Approval of meeting agenda | <i>Moved by Cydney Elofson to approve the meeting agenda as amended; Kay Wilford seconded. Motion Carried.</i> |
| 4 | Approval and review of Minutes from previous SSCA Board Meeting (June 2018) | <i>Moved by Scott Chomistek to approve the meeting minutes as amended; Karen Kirnbauer seconded. Motion Carried.</i> |
| 5 | Overview of Summer activities | <i>The office was busy with the four year old full day program including licencing and inspection. The SSCA needed a secure outdoor space to pass this inspection on the all day childcare licence, and we used the batting cage to fill this requirement. This</i> |

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| | | <p>area needed to be updated to ensure safety.</p> <p>Cydney and Jeff Van Wyk did all the teacher and assistant contracts for the preschool(completed.)</p> <p>As well, the Habitat for Humanity development was appealed at the Subdivision and Development Appeal Board. The hearing is set for Sept 26th. Jeff worked on a presentation, and will circulate.</p> <p>ACTION: Jeff to send presentation to Board.</p> <p>Finally, the Executive Committee has decided to add the role of General Manager. Rita has accepted the role.</p> |
| | Guest Reports | |
| 6 | Councillor's Report | <p>Councillor Sutherland was not in attendance, but sent a note that the land transfer has been completed.</p> |
| | NPC Report | <p>Heather is not here today. She sent the NPC report.</p> <p>She noted that we have \$20,000 to spend on playground upgrades.</p> <p>"The board moves to approve the Calgary Parks Foundation to open an account to hold funds for the SSCA for use for playgrounds with the same signing authority as the SSCA."</p> <p>Heather would like to use extra funds for a first aid course or babysitting. The board would like to use the funds for a bike rack and mud kitchen for the preschool.</p> <p>ACTION: Rita/Jeff to follow up with Heather.</p> |
| 7 | Financial Reports August 2018 internal F/S 2018/19 Budget | <p>The revenue is down 1%, which is very small. The difference in the expenses are a lot less then last year.</p> <p>In the preschool we had ~\$6500 deficiency. However, because we had more registrations, and there is an increase in the enrollment so the budget is changing.</p> <p>The net assets are all in the positive position. In capital, we have some cash at a level that is</p> |

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| | | <p>acceptable. We have \$79,000 in unencumbered cash remaining.</p> <p><i>Motion to approve as presented by Scott Chomistek, seconded by Cydney Elofson. Motion Carried.</i></p> |
| 8 | <p>Operations Reports</p> <p>Office Report</p> <p>Building Report</p> <p>Preschool Report</p> | <p><i>Rita noted that the pillar outside the SOHO windows were peeling, and were fixed. Handicap parking is completed. The common room walls were damaged and repaired and repainted. The batting cages were upgraded, the lower 6 feet fence upgraded. It passed inspection.</i></p> <p><i>We need volunteers for the clean up next weekend. We only have one person signed up. We have a problem getting volunteers. We should consider cancelling.</i></p> <p><i>Brigitta Diehl from the preschool presented. The four year full day is full. The budget was approved. Each full day kid generates \$3500/year. The preschool changed our registration to a month forward so we were one of the first to open. The preschool will have new advertising on the window.</i></p> <p><i>The PSAC is also full. We have a number of new people, who are in for three years.</i></p> |
| 9 | <p>Committee Reports</p> <p>Executive Committee Report</p> | <p>The Executive Committee met in July to discuss the office admin and general manager roles, Teacher contracts, and the outdoor space.</p> <p><i>Motion to approve decisions of the board during these meetings by Murray Scotton, seconded by Kay Wilford. Motion Carried.</i></p> |
| 10 | <p>Communications</p> <p>a) Social Media</p> <p>b) Website</p> <p>Community Initiatives</p> <p>a) Seniors Programs</p> <p>b) Seniors Housing</p> <p>c) Safety and Transportation</p> | <p><absent></p> <p><i>Yoga in the park was a huge success. At least 30 people attended regularly.</i></p> <p><i>Karen discussed with Ward that the land transfer has been done. However, there are some logistics challenges for next steps.</i></p> <p><i>Reviewed the traffic report, there is a concern with speed, kids playing, and bike lanes. Would like to</i></p> |

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| | <p>d) Social & Events</p> <p>Facilities</p> <p>a) Development/approvals Outdoor rinks</p> <p>b) Outdoor pool</p> <p>Community Spaces</p> <p>a) Bowmont</p> <p>b) BGSS</p> <p>c) Edible Garden</p> <p>d) iv.Playgrounds</p> <p>Affiliates</p> <p>a) Norwest Soccer</p> <p>b) West Valley Softball</p> <p>c) Guides/Scouts</p> <p>d) Crowchild Twin Arenas</p> <p>e) Crowchild Hockey Association</p> | <p><i>undertake a short survey with a broader group. Monique will have a few short questions.</i></p> <p><i><absent></i></p> <p><i>There were two permits, fairly quiet.</i></p> <p><i>The pool is now closed.</i></p> <p><i>Detours will be in place by December. We will add a link to our page again.</i></p> <p><i>Botanical gardens were very busy this summer. There were Garden groups from a variety of place, nature conservancy, Botanist walks, and so many visitors. The new information kiosk is completed, so any notices can be posted up there.</i></p> <p><i>Successful year, all boxes were rented. We have a wait list. We would like to build a shed and will be asking for permission to do so.</i></p> <p><i>We should review top 3 playgrounds to use \$20k from the City of Calgary (Heather).</i></p> <p><i>NW soccer – nothing new.</i></p> <p><i>WV softball will form their own society, have formed a board and will moved forward on this.</i></p> <p><i>Nothing in Guides.</i></p> <p><i>Nothing for Twin Arenas; Jeff will attend the AGM.</i></p> <p><i>Nothing yet.</i></p> |
| 11 | <p>New Business</p> <ul style="list-style-type: none"> Nominating Committee Set AGM date COSPA | <p><i>The committee will be made of Cydney, Murray and Monique. Board meeting to be moved to the 9th of January.</i></p> <p><i>January 17th.</i></p> <p><i>Recommendation to attend meeting in November.</i></p> |

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| | <ul style="list-style-type: none"> • CEG grant to pay for ever | <p><i>There are still a few questions. Rita and Cydney will attend November meeting and connect with the leadership.</i></p> <p><i>Motion: to apply for CEG grant for the purpose of obtaining a civil engineer to undertake feasibility study.</i></p> <p><i>Cydney – Kay</i></p> |
| 12 | Next Board Meeting: Wednesday October 3, 2018 7:30pm | <i>Murray Scotton will take minutes in October.</i> |
| 14 | Roundtable | <i>Meeting adjourned by Murray.</i> |

