



**Silver Springs Community Association  
Board of Directors Meeting  
Wednesday, February 7, 2018 7:00 pm**

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**Board Attendees:** Jeremy Gukert, Cydney Elofson, Jeff Van Wyk, Scott Chomistek, Kay Wilford, Jennifer Dotchin, Trish Weigele, Monique Tambay-Roest, Marilyn Turner, Stephanie Reid, Darren Bourget

**Office Attendees:** Rita McMillan, Sherry Gavlin

**Guests:** Tracy Kehler (Preschool), Heather Mackay (City), Ward Sutherland (Ward 1)

**Meeting Notes by:** Scott Chomistek

President Jeremy Gukert called the Silver Springs Community Association (SSCA) February 2018 Board of Directors meeting to order at 7:03 pm.

**1. Remarks from the Chair**

President Jeremy Gukert welcomed everyone to the February 2018 SSCA Board meeting and had everyone introduce themselves and welcomed guests.

**2. Approval of Agenda**

*Moved by Cydney Elofson; seconded by Kay Wilford to approve the meeting agenda as presented. Motion carried.*

**3. Approval of Minutes of January 10, 2018 SSCA Board Meetings**

*Moved by Jeff Van Wyk, seconded by Kay Wilford to accept the Minutes of the SSCA Board of Directors Meeting of January 10, 2018 as amended. Motion carried.*

**4. Executive positions**

Deferred until later in meeting.

**5. NPC Report**

Heather distributed and discussed the February 2018 NPC report (attached separately). She discussed being away for a month, and Dru Mohler being available for any issues in her absence. She also discussed the This is My Neighbourhood sessions and the positive ideas that were developed, as well as Jane's Walk, grants, cleanup dates, and Toole Peete Insurance benefits. Jeremy asked when the This is My Neighbourhood initiatives would be disseminated, and Heather said it would be done in the early spring.

**6. Guest Reports**

Jeremy welcomed Ward Sutherland, who discussed Habitat for Humanity. He noted that the City had some recommendations for the Habitat for Humanity project regarding building shape. He said April or May would be secondary reading. He had no updates on the pool. Regarding secondary suites, he said that RC1 designated households would get letters regarding being available for discretionary use for secondary suites. Council would

create a bylaw in this regard, the details hadn't been hashed out yet. Now these matters would likely go to development for approval. There may be amnesty for some people with illegal suites. He also discussed the Olympics and the mayor being overseas. He discussed that the Olympics view was in facilities being used long-term, and that several mandated IOC policies were being revised, resulting in far less costs. He said they were waiting on the final budget from the IOC, as well as any help from the federal and provincial governments. Kay asked about the land transfer for the Francophone school site. He said the matter is with the Minister of Education. Cydney asked about the status of the pool meeting.

Tracy Kehler discussed the preschool and the open house. She discussed registrations and thanked the board for the new board. She said the music teacher needed to cut back on her time. She discussed the new board members for next year, and that there would be quite a bit of turnover. She discussed upcoming fundraisers, and a meeting in two weeks. Cydney asked about teacher contracts.

## **7. Office Report**

Sherry discussed preschool registrations. She also discussed the upcoming casino. She discussed another movie night in March, and community cleanup in April, and the community barbeque in June, and the successful recent Lego competition. Jeremy asked about attendance, and Sherry thought around 400 people came.

Rita discussed the community cleanup date, on September 8<sup>th</sup>, which was the best date available. Heather said that 2 cleanup dates were requested as part of the This is My Neighbourhood suggestions. Volunteer availability was thought to be an issue by Scott, and Jeremy said that dump truck costs would be an issue. Cydney thought the parking lot by the tennis courts might be good, but Rita thought the area might not be big enough. She said they applied for the Active YYC grant. They were still waiting on the CIP grant. Jeremy asked about the old tables and chairs. Rita was looking for someone to take these off of the SSCA hands, pending the grant money.

## **8. Financial Reports**

Jeff discussed the internal financial results for January 2018, which were tracking well for the year. He said registration fees were down because of watercolour registration refunds. He said the costs would more or less offset the revenue reduction. He said the preschool was tracking to budget for the most part. He said there were very few spots open. He discussed the fund balances and program profitability as well. The casino funds were discussed, which were discussed to be saved as much as possible for the hockey rink renovation, hopefully. He said things were in a good cash position.

*Moved by Jeff Van Wyk, seconded by Cydney Elofson to approve the January 2018 internal financial statements as presented. Motion carried.*

## **9. Executive Positions/New Board Member Responsibilities**

Jeremy discussed the Executive and the changing of the positions. He discussed the outline of the board meeting and the various responsibilities and that the roles would be changing. Cydney discussed the additional portfolios as well. Jeremy discussed the proposed changes to the positions. Jeff would take on the President role, Scott the Treasurer role, Jennifer the Secretary role, and Cydney would continue the Vice President role. Trish asked about the responsibilities of the secretary role, which Scott outlined. Jeremy also discussed his proposed role going forward.

Jeremy asked if Trish was comfortable with the volunteer role going forward. Trish asked for some clarification on the role and her potentially being in charge of memberships.

Jeremy discussed sponsorships and its potential. Heather said she had some templates that would help. Trish indicated really wanting to help Rita and Sherry with events setup. She was going to meet with Dominika next week to help with the transition. Monique's interest was in safety and transportation, Jeremy said he would help in this area as well. Stephanie showed interest in the social media role. Rita asked about Trish's role with helping with events, and coordinating volunteers. She said there could be a bit of a disconnect regarding responsibilities. Jeremy said the intent was to take some pressure off the office staff. Rita said that meetings would address any lack of clarity regarding responsibilities.

*Moved by Darren Bourget, seconded by Kay Wilford to approve the new Executive members as follows:*

*Jeff Van Wyk – President*

*Cydney Elofson – Vice-President*

*Scott Chomistek – Treasurer*

*Jennifer Dotchin – Secretary*

*Motion carried.*

## **10. Committee Reports**

Executive Planning Committee – Jeremy Gukert

Nothing to report.

Strategic Planning Update – Scott Chomistek

Nothing to report.

Seniors – Kay Wilford

Kay discussed Nkechi Seale at the YMCA. Kay said there was an opportunity with the Botanical Gardens to help.

Preschool – Jeff

Discussed in guest reports.

Developments/approvals – Jeremy Gukert

Jeremy said there were no developments. January 22<sup>nd</sup> Habitat went in front of Council. Council approved the road widening, which brought down the density. Jeremy discussed some of the evaluation criteria regarding location. Jeremy was going to forward comments from the Development Authority. He said that Mayor Nenshi said the Community needs higher density. Darren asked what the purpose was regarding the process. Jeremy said the item could go to the Subdivision Appeal Board possibly.

Rinks/Facilities – Jeremy Gukert

Jeremy said the Zamboni would be received next week. Jeremy discussed storage, and the rinks were going well.

Outdoor Pool – Cydney Elofson

Cydney said there would be a meeting tomorrow on the pool. She discussed the issues regarding cracks in the concrete and groundwater. She had concerns about the pool not opening this summer. She wanted to give communication but

was handcuffed by the City. Cydney said there were now going to be issues with staffing for Rita with uncertainty with the opening. Cydney said assigning blame was not the solution, and that solving the problem was what needed to be done now. She said a lack of continuity with project managers had been an issue. Rita and Ward wondered why they wouldn't paint the pool to see if it would work. Darren wanted to ensure that staff would be taken care of if hired. Rita and Jack had on a separate occasion discussed contingencies if the pool didn't open. Cydney wanted to make sure that this was actually in place. Darren thought it was time to put forward an FAQ section. Stephanie asked about the Social Media role in this. Cydney thought that the FAQ could be linked to social media. Darren thought that 311 might be addressing some of these issues as well. Ward said the City should take the heat.

#### Community Spaces - Bowmont

Jeremy asked about someone wanting to take on the responsibility for this section. There were none, however, he agreed to report back on responsibilities.

#### BGSS –Marilyn Turner

She said a CFEP grant for \$47,985 was received. She had a report to distribute. She discussed a central storage area. She discussed Google Suites being used. She said the vision and mission statements were changed, and the strategic plan was going to be changed as well. She discussed the plant database, and having QR codes linked to it that would be in place. The AGM was coming up on March 14<sup>th</sup>.

#### Edible Gardens – Kay Wilford

The deadline for box rental payment was March 1<sup>st</sup>, and then spots would go to people on the waiting list. She discussed the upcoming AGM, as well as the upcoming speaker series. She discussed a promotion done with the Botanical Gardens at Spruce Meadows.

#### Playgrounds – Darren Bourget

No update.

#### Norwest Soccer – Sherry

Registration started, and there was going to be a meeting with Scenic Acres.

#### West Valley Softball - Murray

Nothing to report.

#### Crowchild Twin Arenas - Jeff

Nothing to discuss except the Zamboni already discussed.

#### Crowchild Hockey Association - Darren

Darren discussed a number of suspensions.

#### Guides/Scouts - Murray

This year the cubs have been busy learning about winter camping and survival - going on a winter camp at Kamp Kiwanis where they learner first aid skills and

made survival shelters. They are currently making cub cars (pine wood racing cars) which they will be racing next week.

For Beavers, some things that the kids did in January included:

- The Northern Lights Quest ceremony - this marks the beginning of the white tail (third year) beavers capstone project. This will lead to the top section awards for Beavers.

- Starman astronomy slideshow presentation and stargazing.
- Beaver Buggies - building, decorating and racing Beaver themed

craft cars.

#### Seniors' Housing

Karen had a report which was attached and reported by Scott with the following timeline:

Jan. 11- Email to Michael Connelly to see if he can investigate where the land transfer is. No response.

Jan. 12- Email to Thom Mahler to find out the status on the land transfer.

Jan 12 - Email from Thom " I have been advised that no submission has been made to the Province yet with respect to this site. The Francophone School Board is still working on issues internally. There may be discussions occurring between the School Board and the Ministry, but no formal paperwork has been submitted to my knowledge. We expect them to submit soon, but it is up to them relative to timing".

Jan. 12 - After speaking to Ralph at the AGM, I sent an email to Ralph and Ward to find out where the land transfer is.

Jan. 16- Email from Ralph, "the paperwork was submitted by the Franco Sud School District (FSD) to the Province (Minister of Education) on December 12th, 2017. The Ministry staff have replied back to the FSD and said they should have the information back to them by the end of February, 2018"

Jan. 8- Email to Thom and Oliver Trutina to set up a meeting with Truman Homes. No response.

Jan. 17 - Email resent To Thom and Oliver hoping to set up a meeting. No response.

Jennifer indicated having a contact that may be promising that she would pass onto Karen.

#### Safety/Transportation

Nothing to report.

#### Social and Events

Nothing to report.

#### Website and Social Media

Nothing to report.

### 11.New Business

Jeremy discussed being contacted by Tim Lipp at Sun Country Farms regarding some profit sharing with Community Associations.

## **12. Next Meeting/Adjournment**

The next SSCA Board meeting is scheduled for Wednesday March 7, 2018 at 7:00 p.m.

***Moved by Kay Wilford to adjourn the meeting at 9:13 p.m. Motion Carried.***