



MINUTES

Present: June Bergman, Darren Bourget, Jérémie Bourqui, Karen Bradshaw, Jennifer Dotchin, Cydney Elofson, Jeremy Gukert, Karen Kirnbauer, Murray Scotton, Monique Tambay-Roest, Darcie Todd, Kay Wilford

Guests: Heather MacKay, Brigitta Olson-Diehl

Office Staff: Sherry Gavlin, Deb Hall, Rita McMillan

Notes taken by: Monique Tambay-Roest

1. Introductions

Cydney

The meeting was called to order by Cydney at 7:33pm.

2. Approval of meeting agenda

Cydney

Jennifer moved to approve the meeting agenda as presented, Kay seconded. Motion carried.

3. Approval of November 2020 Minutes

Cydney

Kay moved to approve the November 2020 minutes as presented, Jeremy seconded. Motion carried.

4. Acknowledgment of Written Board Reports Submitted

Cydney

- a. Edible Gardens, Winterspace, BGSS, Community Development, CTA and Outdoor Rink, NPC Report, Counsellor's Report, CPS, Crowchild Hockey Association, Office and Operations Report, Pump Track and Playground, Safety

5. Guest Reports

- a. Counsellor's Report

Ralph Smith

- i. See Board Reports

- b. NPC Report

Heather MacKay

- i. See Board Reports
 - ii. Heather thanked all of the volunteers and Board members for persevering throughout 2020. Due to the income earned by the SSCA due to the pool income, we did not qualify for the City of Calgary Covid-19 Relief Funding for the third quarter. Heather and Deb will apply for the 2020 4th quarter and 2021 first quarter funding. Heather also thanked Jeremy, Rita, and the rink crew for getting the rink up and running. She will drop off additional rink signage tomorrow (Thurs.).

- c. CPS Report

Cst. Dustin Williams

- i. See Board Reports



6. Executive Committee Updates

a. Nominations Committee

Jenn

There have been no applications submitted for the vacant Board position. The deadline for applications is Dec. 21, 2020.

7. Financial Reports

Scott

a. November 2020 internal F/S

Scott will share the November 2020 Financial Statements via email by Friday (Dec. 4).

Note: On Dec. 7, Scott emailed the statements to the Board and moved to approve the November 2020 financial statements as presented, Kay seconded. Motion carried via email.

b. Audited financial statements

Scott thanked Deb for all of her work, and the staff for doing such a great job managing the office during the pandemic. The SSCA received a clean report from the auditors for the 2019-20 financial statements. The SSCA remains in a healthy financial position despite a decrease in revenue due to closures and decreased program offerings (a result of municipal and/ or provincial COVID-19 restrictions). There was a net income of \$54,000 for 2019-2020. Membership purchases were down this year (due to COVID-related program cancelations), it is expected that there will be an influx of membership purchases early in 2021 if Covid restrictions are eased and the CA is able to run it's spring programs. Any memberships that were purchased exclusively to access soccer and/ or softball in 2020 will be honoured for the 2021 season. Our next casino has been bumped due to COVID closures, date unknown. In the audited statements there is a short term debt of \$40,000, the Canada Emergency Business Account (CEBA). If the CA repays \$30,000 before Dec. 31, 2022, the remaining \$10,000 will be forgiven. Scott moved to approve the 2020 Audited Financial Statements as presented, Karen K. seconded. Motion carried.

Business Arising from November meeting

8. Playground Update Fundraising

Karen B. & Monique

Cydney suggested that the sub-committee look into the Project Gift Administration program (Calgary Parks Foundation), they will help track donations and complete grant applications, however, there is a 12% administrative fee. The City has approved and set aside \$20000 for the SSCA to utilize towards a playground upgrade. A motion will need to be made to authorize Darren, Monique and Karen B. to move forward with a partnership with the Calgary Parks Foundation on behalf of the SSCA. Cydney will speak to Sarah at Calgary Parks Foundation and get specific wording for the motion and delegation. Heather recommended that the sub-committee meet with Sarah first regarding available grants and suggested next steps. The sub-committee could then approach Guy Beavers regarding a \$35000 gift in kind from the City (to remove equipment and prep the site). Feedback from the City is that due to timing and the fundraising required, the upgrade will occur in 2022. The \$20000 is earmarked for the CA, it can



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therefore be kept in trust until 2022 with no penalty. Karen and Marny are meeting with BDI on Saturday. Sub-committee members are visiting different playgrounds to gather ideas of what we would like to see and don't want to see in an upgrade. Cydney can introduce Karen B. and Monique to Sarah at Calgary Parks Foundation. Darren has created a shared folder for the sub-committee on the shared drive.

New Business

9. FCC and UofC Place making

Darcie

Darcie received an email from Activate YYC, a partnership between Federation of Calgary Communities (FCC) and the University of Calgary (UofC). Groups of students are being paired with organizations to create spaces that could be of use to communities. Dec. 4 was the deadline for applications, Darcie has submitted an application on behalf of the SSCA. If we are accepted, work (such as finding and designing the space) would begin in January, and wrap-up in April. A board member would have to work with the students (supervise/ liaise with the Board). There was a suggestion about using this as an opportunity to do some place-making for the bike lane pilot project. The students could then be partnered with Jen Malzer, rather than a Board member. Darcie will notify the Board as soon as she hears whether or not we have been accepted.

10. Membership page on website

Karen B.

Karen is working on creating content for the Membership landing page on the new website. She is developing a template for both a business and home-based business membership, i.e. if the business purchases a membership, they can advertise in the classified section of the Spirit or on the SSCA website. She would like to develop further sponsorship opportunities and partnerships in the future. However, adding a new membership class would require a bylaw amendment. Rita suggested encouraging local businesses to purchase ad space in the Spirit instead of a membership, which would not require a bylaw amendment. Karen B. and Rita will touch base to discuss further.

There was a discussion regarding what does a membership provide community residents (an informal poll in the Silver Springs Virtual Front Porch Facebook group indicated that many community members are unaware that they can purchase an SSCA membership, or do not see a need to). The SSCA is not permitted to email newsletters, community updates, etc. to individuals who have not purchased a membership. Sherry and Karen will continue to work with Michael to get membership information on the website. as this progresses.

Karen suggested the CA perform a membership survey, to gather additional information from community members when they purchase a membership. Karen has shared a preliminary survey with Sherry.

Many community members have indicated that they would like to be aware of local, home-based businesses, many of them are being shared via Facebook or word-of-mouth. Could the SSCA play a role in supporting the "buy local" movement? This is My Neighbourhood is currently identifying home-based and local businesses, and Heather has already asked



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Planning and Development to do a community scan by the end of December 2020. This can be used to help identify businesses within Silver Springs. Karen B. and Heather will connect to discuss.

11. BGSS Doggy Bags

Cydney

The sponsors who used to support the Dog Waste Bags in the BGSS are no longer sponsoring them in 2021. In the past, the SSCA has provided the waste bags, as has the BGSS if there are no sponsors available. The bags are heavily used and help keep the park clean for all users, as well as benefit dog walkers who may forget or use up their bags and need an extra. The BGSS has a supplier in the NE, who provides a historically three-year supply for \$1200. There was a discussion regarding who holds the responsibility of providing the bags, and which group would be responsible for doing the work of finding a new sponsor or donor. During the pandemic, the park has been a big draw for people getting outside. Several suggestions were made as to who could be approached to provide the bags: community vet clinics or pet supply shops, or park users (put a poster on the board at the park entrance). Signage could be provided to acknowledge waste bag donors or sponsors. June will speak to the BGSS at their Board meeting tomorrow (Thursday), and follow up with the Board.

12. Next Board Meeting

Cydney

- a. Special Bylaw Amendment Meeting Friday, Dec. 4, 7:30pm

The meeting will be outside.

- b. Wednesday, Jan. 6, 2021, 7:30pm
- c. Annual General Meeting, Thursday, Jan. 14, 2021 7:30pm

13. Adjourn

Murray adjourned the meeting at 9:17